EPFL

School of Life Sciences
Deanship

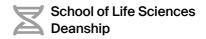# Request form for temporary use of additional infrastructure beyond unit's regular space allocation

Please fill in this form for any request on use of additional infrastructure (lab surfaces, office/desk space, benches, equipment, etc). It should be addressed to laurence.winkel@epfl.ch

Request by (Professor, group leader):

Laboratory/unit:

Date of request:

A. What type of specific infrastructure do you request (please specify technical requirements, safety issues, etc)?

B. Is this request linked to a specific project or allocated grant?

C. Why is it not possible within your currently available infrastructures?

D. Is there a specific surface on the SV premises you would propose for your need?

E. What would be the time frame of your temporary occupation of the infrastructure?

Start: [   ]

End: [   ]

F. How do you foresee to manage your project after the end date of this temporary use, when you will need to reduce your activities to the lab's regular infrastructure allocation?

[   ]

Click the button here to send the form directly by email:

School of Life Sciences EPFL SV DO
Prof. Andrew OATES
Building SV - SV 3805
Station 19
CH - 1015 Lausanne

Phone :   +41 21 693 06 57
E-mail :   andrew.oates@epfl.ch
Website :   www.epfl.ch

2

Agreement for temporary use of additional SV infrastructure

_____, head of laboratory _____, and

Andrew Oates, Dean SV, agree on the temporary attribution of the infrastructure

under the conditions described below. It is well understood by both parties that this

allocation is limited in time. It is _____'s responsibility

at the end date of the current temporary allocation to manage the needs of his/her

laboratory within the regular infrastructure allocation of the unit.

I.   Description of temporarily allocated infrastructure:

II.   Special conditions on the use of the infrastructure (if applicable):

III.   Period of allocation:

Start date:

End date:

Lausanne, date

Signatures:

Prof/Dr: Prof. Andrew Oates

Unit: Dean of SV School

■ **School of Life Sciences**   EPFL SV DO   Phone :   +41 21 693 06 57
                                 Prof. Andrew OATES   E-mail :   andrew.oates@epfl.ch
                                 Building SV - SV 3805   Website :   www.epfl.ch
                                 Station 19
                                 CH - 1015 Lausanne   3