

ACCESS REQUEST FORM TO THE SV SCHOOL BUILDINGS AND LABORATORIES WITHOUT BIOHAZARDS AND RADIOACTIVITY

APPLICANT INFORMATION

PLEASE FILL IN THE FORM IN CAPITAL LETTERS

Date: _____ Sciper #: _____

Name: _____ First name: _____

Position/status: _____ Faculty/School: _____

Unit: _____ Line manager of applicant: _____

INVITING UNIT AND REQUIRED ACCESS

Core facility / Inviting unit: _____

Access request to: SV Building ☐ AI Building ☐ AAB Building ☐

All personnel accredited in an FSV unit automatically receive general access to the SV-AI-AAB buildings, without requesting them with the present form.

Access request to specific room(s)*: _____

* Use P2, P3 or C laboratory access request form when requesting an access to biohazard or radioactivity labs.

ACCESS VALIDITY AND SCHEDULE RESTRICTIONS

From: _____ to*: _____

Desired access schedule*: ☐ 7h/19h (Monday to Friday) ☒ 24h/24 – 7d/7

***WARNING:** Access are granted for an unlimited time period and 24h/24 to all **SV personnel**, PhD students included (to the exception of interns). All core facilities may require that a limited schedule or a defined time period be applied to their premises.

****All non-FSV personnel** (other EPFL Schools or departments, external companies, etc.) will receive access **limited to 1 year maximum with the restricted schedule** (renewable). It is possible to request 24h/24 access by adding a justification here below:

**** Mandatory justification 24h/24 – 7d/7** (for non FSV personnel or to access core facilities): _____

SIGNATURES AND VALIDATIONS

Applicant: _____ Date*: _____

Line manager of applicant: _____ Date*: _____

Head of the facility or inviting unit: _____ Date*: _____

Head of infrastructures: _____ Date*: _____

* Date is mandatory