

## Kitchen et cafeteria

Elements to be processed	Type of service	Services	Frequency
Waste	Empty, clean and control	Trash cans	Everyday
		Ecopoint	Everyday
		Paper	Everyday
Furnitures	Wet dusting	Workbench	Everyday
		Tables, desks	Everyday
		Chairs, seats	Everyday
		Furniture bases	Once a week
		Line up the furniture	Everyday
Doors, walls and partitions	Wet dusting	Doors and frames	Once a week
		Window shelves	Once a week
	Digital traces removal	Doors and frames	Once a week
	Report a malfunction	Lightning	Everyday
Kitchen and Cafeteria	Clean	Sink	Everyday
		Faucets	Everyday
		Descaling	Once a week
		Walls tiles	Everyday
		Hotplates	Everyday
		Coffee machine	Everyday
Floors	Hard and soft floors	Vaccum cleaning	Twice a week
		Manual washing	Twice a week
	Carpet floors	Vaccum cleaning	Twice a week
		Removing the stains	On demand