Information on registering for courses and exams at UNIL-HEC

Once you have obtained the section's approval, register in IS-Academia by the deadline by clicking on "Other subjects" and mentioning "UNIL courses". The list of all UNIL faculties is displayed and the HEC faculty must be selected.

Once course registrations are closed, EPFL Academic Services (SAC) will send the list of EPFL students to UNIL-HEC. You will receive the HEC login by automatic email.

To register for a course (and for its exam), **you must send an e-mail to hecmaster@unil.ch during the registration period (3rd and 4th week of the semester).** The e-mail should specify **the name of the course and include a copy of your official Bachelor transcripts,** proving the successful completion of at least 180 ECTS credits.

A registration to the course generates an automatic registration to the corresponding regular exam session of winter and summer.

An enrolment on Moodle is **not considered** as registration. The key to Moodle is usually handed out by the instructor during the first course, unless otherwise stated in the course description (syllabus).

Registration for courses (and exams) at UNIL-HEC takes place in the 3rd and 4th week of each semester (first half of October and March). Late registrations (fee of CHF 200.-) are accepted in the 5th and 6th week of each semester. Note that if you omit to register for the course (whether the course is graded during the semester or during the exam session), you will not receive any credits.

WE STRONGLY ADVISE YOU TO TAKE NOTE OF THESE DEADLINES, AS YOU MAY NOT GET ANY REMINDERS. NO REGISTRATION WILL BE ACCEPTED ONCE THE DEADLINES HAVE PASSED.

According to UNIL academic rules, only master's level courses can be authorized.

If you are experiencing a connection problem with the UNIL-HEC website, try another browser first. If the problem persists, you should contact the UNIL-HEC office directly: hec.incoming@unil.ch / Office 256.