



RESUME

Your resume is your **brand**.

It deserves all of your attention!

Take your time preparing a **rigorous** and **methodical** CV. It defines your value. The resume is a tool for reflection on a product: you. It is also a marketing tool at a target: the company.

-  Before composing your resume, determine your interests and skills.
-  Keep it short! The standard length is **one to one-and-a-half pages**.

➤ **Most resumes include the following:**

- 35
17 Personal information: address, telephone number, email
- 35
17 Status at EPFL: years of study
- 35
17 Career goal
- 35
17 Skills related to the semester project: highlight what you have done
- 35
17 Other studies, skills and programming languages
- 35
17 Work experience
- 35
17 Interests and activities
- 35
17 References

➤ **Employers do not like when a resume:**

- 35
17 Is sloppy or incorrectly formatted
- 35
17 Contains spelling mistakes
- 35
17 Is too long
- 35
17 Is written on colored paper
- 35
17 Contains inappropriate information
- 35
17 Is a photocopy instead of the original