



## ACCESS REQUEST FORM TO THE SV SCHOOL BUILDINGS AND LABORATORIES WITHOUT BIOHAZARDS AND RADIOACTIVITY

### APPLICANT INFORMATION

PLEASE FILL IN THE FORM IN CAPITAL LETTERS

Date: \_\_\_\_\_ Sciper #: \_\_\_\_\_

Name: \_\_\_\_\_ First name: \_\_\_\_\_

Position/status: \_\_\_\_\_ Faculty/School: \_\_\_\_\_

Unit: \_\_\_\_\_ Line manager of applicant: \_\_\_\_\_

### INVITING UNIT AND REQUIRED ACCESS

Core facility / Inviting unit: BIOP

Access request to: SV Building  AI Building  AAB Building

All personnel accredited in an FSV unit automatically receive general access to the SV-AI-AAB buildings, without requesting them with the present form.

Access request to specific room(s)\*: \_\_\_\_\_

\* Use P2, P3 or C laboratory access request form when requesting an access to biohazard or radioactivity labs.

### ACCESS VALIDITY AND SCHEDULE RESTRICTIONS

From: \_\_\_\_\_ to\*: \_\_\_\_\_

Desired access schedule\*:  7h/19h (Monday to Friday)  24h/24 – 7d/7

**\*WARNING:** Access are granted for an unlimited time period and 24h/24 to all **SV personnel**, PhD students included (to the exception of interns). All core facilities may require that a limited schedule or a defined time period be applied to their premises.

\*\*All non-FSV personnel (other EPFL Schools or departments, external companies, etc.) will receive access **limited to 1 year maximum with the restricted schedule** (renewable). It is possible to request 24h/24 access by adding a justification here below:

\*\* Mandatory justification 24h/24 – 7d/7 (for non FSV personnel or to access core facilities): \_\_\_\_\_

### SIGNATURES AND VALIDATIONS

Applicant: \_\_\_\_\_ Date\*: \_\_\_\_\_

Line manager of applicant: \_\_\_\_\_ Date\*: \_\_\_\_\_

Head of the facility or inviting unit: \_\_\_\_\_ Date\*: \_\_\_\_\_

Head of infrastructures: \_\_\_\_\_ Date\*: \_\_\_\_\_

\* Date is mandatory