

## Users Guidelines for the big trailer

### HUMBAUR HTK 3500

### VD 420 710

This service vehicle is provided and made available by the ENAC Vehicle Pool, under the IIE Institute's responsibility. It **can only be used for service transportation and only driven by people with an EPFL contract** (apprentices and students are not allowed to drive). Prior reservation is mandatory on the [reservations.epfl.ch](https://reservations.epfl.ch)

#### Trailer technical data

Unloaded weight: 1,110 kgs	Vehicle payload: 580 kgs	Total weight: 3500 kgs
Maximum vehicle payload with the Toyota Hilux Double Cab: 2,140 kgs		
Maximum vehicle payload with the Toyota Hilux: 2,090 kgs		

#### Reminder

In Switzerland and on speedways or highways, in particular, the **speed of a vehicle towing a trailer is limited to 100 km/h**, it is however advised to consider a limit of 80 km/h.

#### Practical information and regulation

The key to the big trailer Humbaur HTK is handed over personally by a GR-CEL colleague on presentation of a driver's licence for trailer (type BE, C1E or D1E).

The trailer is parked on the grass near the LE building, almost in front of the GR building, entrance C, chemin des Arpenteurs.

**Before leaving**, it is the responsibility of the **driver to check of pre-existing damages**. In case there are, these should be notified immediately. In the event these were not announced, the repairs will be charged to the last person who reserved the vehicle.

When back, the **driver will unload the material and proceed to cleaning the trailer in- and outside**, plug it back to the electrical pole on the parking lot and hand back the key to the GR-CEL colleague.

#### In case of break-down

Contact the TCS, see documentation available both in the Toyota Hilux Double Cab and in the Toyota Hilux glove-box.

#### In case of accident

If the circumstances do require it, **immediately call the police at 117**, or maybe even the ambulance or the firefighters, if necessary.

If the circumstances and responsibilities in the accident are obvious, one simply needs to fill-in the official accident form which is available in the glove-box of the towing vehicle, take pictures of the damage, put the personal details of all parties involved and make sure all also sign the form. An original copy goes to each party (see instructions on the form).

The driver must then:

1. Contact any of the people listed below, as soon as possible after the accident:
  - Sylvain Coudret                      Tel. +41 21 69 33774                      [sylvain.coudret@epfl.ch](mailto:sylvain.coudret@epfl.ch)
  - Karine Vernez Thomas              Tel. +41 21 69 33740                      [karine.vernez@epfl.ch](mailto:karine.vernez@epfl.ch)
  - Dominique Grandjean                Tel. +41 21 69 32729                      [dominique.grandjean@epfl.ch](mailto:dominique.grandjean@epfl.ch)
  - Secrétariat (M. Sudki)                Tel. +41 21 69 33775                      [secretariat.gr-cel@epfl.ch](mailto:secretariat.gr-cel@epfl.ch)
  
2. The driver must announce the accident to the Secretariat DII-Exploitation (Intendance DII, Tel. +41 21 693 52 22 and/or +41 21 693 50 38) as well as to the Vaudoise Assurance, Service courtier SR, Place de Milan, Case postale 120, 1001 Lausanne.
  
3. The repair costs will be covered by the unit to which the driver is affiliated.
  
4. In case of gross negligence, the driver will be totally charged directly for the repair costs.

#### **NB**

- A regular technical check-up is done by the GR-CEL.
- The driver and beneficiary of the reservation is responsible for the trailer's good functioning (tires, electrical charge, etc.) and reports any issue directly by email back to [secretariat.gr-cel@epfl.ch](mailto:secretariat.gr-cel@epfl.ch).
- In case of negligence in driving or misuse of the vehicle, the IIE Direction and the ENAC Faculty reserve the rights to exclude the driver from the access to the Pool of service vehicles.