**Scholarship renewal request 2024-2025**

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| --- | --- | --- | --- | --- |
|  | **Foundation / scholarship** | **Type of request** | **Deadlines** | |
|  | **Autumn semester 2024 and spring semester 2025** | **Spring semester 2025** |
|  | **EPFL social scholarship** | **First application** | 01.06.2024 / 01.08.2024 / 01.10.2024 | 01.12.2024 / 01.02.2025 / 01.03.2025 |
| **Renewal** | 01.05.2024 / 01.10.2024 | 01.12.2024 / 01.02.2025 / 01.03.2025 |
|  | **Rapin scholarship** | **First application** | 01.06.2024 / 01.08.2024 / 01.10.2024 | 01.12.2024 / 01.02.2025 / 01.03.2025 |
| **Renewal** | 01.05.2024 / 01.10.2024 | 01.12.2024 / 01.02.2025 / 01.03.2025 |
|  | Only one possible choice (please refer to [web pages](https://www.epfl.ch/education/studies/en/support-scholarships/)) | | | |

1. **PERSONAL SITUATION**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Family name |  | | | | | | |
| First name |  | | | | | | |
| **Date of birth** |  | | | | | | |
| **Citizenship** |  | | | | | | |
| Civil status |  | | | | | | |
| Address during studies |  | | | | | | |
| C/o |  | | | | | | |
| **Postal code + city** |  | | | | | | |
| **Country** |  | | | | | | |
| Flat-sharing | Yes  No | | | | | | |
| **Phone** |  | | | | | | |
| **E-mail** |  | | | | | | |
| **Residence permit** | Yes | | Type? : | | Pending | | |
| **Arrival date in Switzerland** |  | | | | | | |
| **Sciper number** |  | | | | | | |
| **Section** |  | | | | | | |
| **Semester number which will be concerned by the scholarship** | CMS | MAN | | BA1  BA2  BA3  BA4  BA5  BA6 | | Exchange  Master project | MA1  MA2  MA3  MA4 |

1. **FAMILY SITUATION**

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| --- | --- | --- |
|  | **Parents** | |
| *Mother* | *Father* |
| Family name |  |  |
| First name |  |  |
| Age |  |  |
| Citizenship |  |  |
| Address |  |  |
| Postal code + city |  |  |
| Country |  |  |
| Profession (without job, unemployed, retired…) |  |  |
| Net annual salary | CHF | CHF |
| Net other annual incomes (alimony, pensions…) | CHF | CHF |
| Separated/divorced | Yes  No | |
| Re-married/common-law | Yes  No | |
|  |  |  |
|  | **Siblings****financially dependent on parents** | |
| *1* | *2* |
| Family name |  |  |
| First name |  |  |
| Age |  |  |
| Status (in school, higher education, unemployed…) |  |  |
|  | *3* | *4* |
| Family name |  |  |
| First name |  |  |
| Age |  |  |
| Status (in school, higher education, unemployed…) |  |  |
|  |  |  |
|  | **Spouse / Partner** *living together with applicant* | |
| Family + first name |  | |
| Age |  | |
| Net annual salary | CHF | |
|  |  |  |
|  | **Children** | |
|  | *1* | *2* |
| Family + first name |  |  |
| Age |  |  |

1. **ACADEMIC STATUS**

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| --- | --- |
| Matriculation date at EPFL |  |

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| --- | --- | --- | --- |
| Do you plan to complete an internship/master project during the semester (year) of your scholarship? | | | No  Yes |
| Place | At EPFL  Name of the lab/department :  Out of EPFL  Name of the company : | | |
| Duration | Beginning of the internship/master project:  End of the internship/master project: | | |
| Salary | No | Yes Total net salary: CHF | |

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| --- | --- |
| End of studies (likely date) |  |

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| --- | --- |
| Average (last semester) and number of credits |  |

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| --- |
| How did you finance your previous year of study? |
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| --- | --- |
| **Parental/Third-party contribution and/or monthly alimony received in the past** | CHF |

1. **FINANCIAL SITUATION**

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| --- |
| What event led you to contact our service for financial support? |
|  |

|  |  |  |
| --- | --- | --- |
| Employment? | | |
| Were you employed during thelast 12 months? (holidays included) | Yes Name of the company: Total net salary: CHF From:       To: | No |
| Will you be employed during the next months? (holidays included) | Yes Name of the company:   Total net salary: CHFFrom:       To: | No |

|  |  |  |
| --- | --- | --- |
| Did you apply for another scholarship\*? | | Yes  No |
| Name of the organism |  | |
| Amount | CHF | |
| Period covered by the scholarship |  | |
| If refused, explain why |  | |

\* Swiss people and Permit C holders: it is necessary to have simultaneously applied for a Cantonal scholarship (the EPFL social scholarships are subsidiary to the Cantonal scholarships. EPFL will request the total or partial reimbursement of the EPFL social scholarship if the student has obtained a Cantonal scholarship).

|  |  |  |
| --- | --- | --- |
| Did you take out a student loan? | | Yes  No |
| Name of the organism |  | |
| Amount | CHF | |
| Request made on |  | |
| Period covered by the loan |  | |
| Reimbursement | CHF      starting (date) : | |

|  |  |
| --- | --- |
| Personal fortune (amount) | CHF |

We kindly request you to provide us with the current total balance in CHF for all existing accounts (Swiss and foreign), **including savings accounts, savings books, credit cards, Revolut accounts, Yuh, etc.**

|  |  |
| --- | --- |
| **Account** | **Current total balance in CHF** |
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| **Total balance** |  |

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| --- |
| **Additional information that would help us to understand your estimated budget** |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Estimated budget (during the duration of your scholarship)** | | | | | |
| **Monthly expenses** | | | **Monthly resources** | | |
| Rent & charges (in case of  flat-sharing, personal rent) |  | Scholarship  *(from the canton or others)* | |  |
| Rent & charges paid by  a third party | yes  no  If yes, who: |
| Food |  | Loan | |  |
| Transportation  (travel pass, vehicle, etc.) |  | Parent/third party contribution and/or child maintenance | | Sometimes  Monthly  Every 3 months  Other**:**  By hand  By bank/postal transfert  By twint  Other**:** |
| Phone |  |
| Health insurance |  | Family allowances \*\* | |  |
| Pension(s) | |  |
| Medical expenses |  | Net salary | |  |
| Other insurances |  | Spouse’s/partner’s income | |  |
| AVS \* (pension contribution) |  | Other resources | |  |
| Taxes |  |  | | |
| Residence tax  (for non residents) |  |
| Tuition fees (CHF 780/5) | 156 |
| Books and other material |  |
| Other expenses |  |
| **Total per month 1** | CHF | **Total per month 2** | | CHF |
|  |  |  | |  |
| * Financial aid demanded per month (**Total 1** - **Total 2**) | | | | CHF |

\* Students (Swiss or foreign citizenship) with domicile in Switzerland need to pay a [AVS/AI/APG contribution](https://www.ch.ch/en/ahv-persons-not-employment/) from

1 January after reaching the age of 20.

\*\* Child maintenance [state contribution](https://www.vd.ch/themes/aides-financieres-et-soutien-social/aides-financieres-et-comment-les-demander/allocations-familiales/) (site in French) payed to the parents

1. **SCHOLARSHIP REQUEST FOR**

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| --- |
| Autumn semester 2024 (Possibility to request an extension of the scholarship for the following semester at a later stage, according to the procedure and deadlines described on the [website](https://www.epfl.ch/education/studies/en/support-scholarships/)) **Spring semester 2025**  **Autumn semester 2024 AND spring semester 2025**    We kindly ask you to check the deadlines on the first page |

1. **REQUESTED DOCUMENTS** (copies)

|  |  |
| --- | --- |
| **STUDENT** | |
| Scholarship request form (duly filled in) |  |
| Statement of results for your courses (grades and credits) |  |
| EPFL matriculation certificate |  |
| Current attestation of health insurance and premium reductions certificate (if available) |  |
| Rental lease contract |  |
| Any other document to support your request |  |
| Scholarships   * Proof of refusal or award of the scholarship (if concerned) * **Swiss and residents with a C permit**: official acknowledgment of the demand made to the cantonal office OR official decision to award or to refuse a cantonal scholarship |  |
| Internship/master project   * At EPFL: lab attestation indicating dates * Out of EPFL: working contract with the company indicating dates, salary and financial advantages |  |
| Financial situation   * Last tax assessment * Bank account and postal account statement (last 3 months for **all** existing **accounts (swiss and foreign)** **included savings accounts, credit cards, Revolut accounts, Yuh etc...)** * Pay slips (last 3 months) + employment contract * Proof of financial support (scholarship, loan, other) or proof of refusal |  |
| **PARENTS \* or SPOUSE / PARTNER** *living together with applicant* | |
| Financial situation   * Last tax assessment * Pay slips (last 3 months) |  |

If documents are not in English, French, German, Italian or Spanish, please translate (by annotating the documents or making a summary text) the terms that are relevant to understand the amounts and periods concerned.

1. **BANK/POSTAL DETAILS**

You will be asked for your **Swiss** bank/postal details later, if you are awarded the scholarship.

1. **IMPORTANT INFORMATION**

By requesting this financial aid, you acknowledge that EPFL may proceed with all necessary verifications to support the granting of the requested assistance, which may include the disclosure of certain personal data to relevant individuals, entities, or authorities (including cantonal scholarship offices).

The data controller responsible for your personal data is EPFL. We refer you to EPFL's Privacy Policy for any questions or inquiries related to this matter: <https://www.epfl.ch/about/presidency/presidents-team/legal-affairs/epfl-privacy-policy/>

Under Articles [276 and 277b](https://www.fedlex.admin.ch/eli/cc/24/233_245_233/en) paragraph 2 of the Swiss Civil Code, we would like to draw your attention to the fact that parental support obligation does not end at the age of 25, but rather upon completion of studies. Therefore, please kindly submit all required documents, even if you are over 25 years old, unless exceptional circumstances justify impossibility.

For Swiss students and C permit holders, if a cantonal scholarship is obtained during the EPFL scholarship period, partial or full reimbursement will be requested, based on the principle of subsidiarity. There will be no double funding of scholarships, hence please retain any double payments for reimbursement to EPFL

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| --- | --- |
| **Place and date** |  |
| **Signature**  Handwritten signature or application for scholarship sent through the student’s EPFL e-mail address. |  |

**9. SCHOLARSHIP REQUEST MUST BE SENT  
(Scholarship request form and all additional documents as one PDF)**

|  |  |
| --- | --- |
| **768px-Mail-reply-sender** | To : [bourses@epfl.ch](mailto:bourses@epfl.ch)  Subject : Application for *« name of the scholarship »* |