

The EPFL logo is displayed in red, bold, sans-serif capital letters in the top left corner. The background of the entire image is a photograph of a modern university campus. In the foreground, there is a field of red poppies. In the middle ground, two young men are sitting on concrete steps, talking. To their right, a bicycle is parked on a gravel path. In the background, there is a large, modern building with a glass and steel facade, and a tall black light pole is visible on the left. The sky is blue with some light clouds.

EPFL

WELCOME TO EPFL

Information for incoming students

STUDENT SERVICES DESK

go.epfl.ch/student-services



© Alain Herzog, EPFL

The Student Services Desk is the main contact point for all your academic queries.

Do you have a problem or doubts regarding your course and exam registrations, passing requirements, semester invoices, military duty or lockers?

We will inform you, guide you and reorient you towards the right service if necessary.

Located on the first floor of the BP building, the Student Services Desk is open from Monday to Friday, from 9:00 to 18:00.

BP 1229

student.services@epfl.ch
+41 21 693 43 45

CAMIPRO CARD

camipro.epfl.ch

Your student card, called the Camipro card, is your personal EPFL identity card for the whole duration of your studies. The date of end of validity on your card must be updated each semester in one of the Camipro terminals.

It gives you access to many advantages, functionalities and services:

- access restricted areas
 - photocopy, print and scan (myprint.epfl.ch)
 - borrow books from the library (library.epfl.ch)
 - rent a bike with Publibike
 - enjoy discounted rates on Mobility car sharing
 - get discounts in selected stores off campus
- and more on camipro.epfl.ch!

It can also be used as an electronic wallet, allowing you to pay without cash in all campus shops and facilities and even get special rates. Your card can be loaded online via e-banking or Twint; all information on camipro.epfl.ch/chargement.

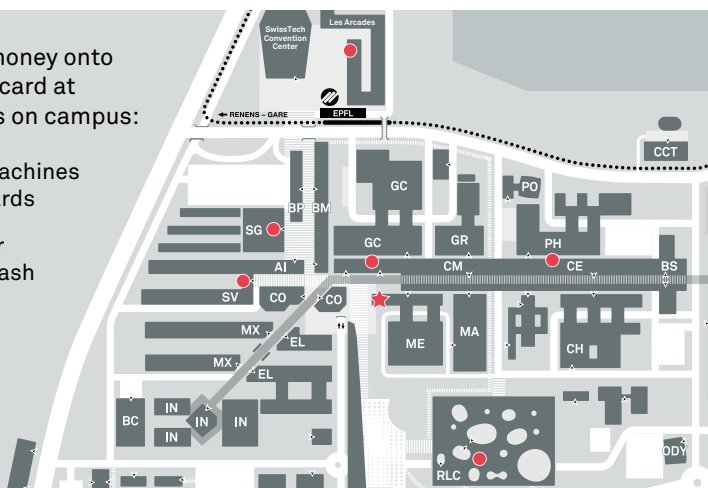


If you lose your Camipro card, block it as soon as possible on mycamipro.epfl.ch in order to prevent anyone from using your money and accesses.

To order a new card, contact the Student Services Desk (BP 1229).

You can add money onto your Camipro card at various places on campus:

- charging machines for debit cards
- ★ charge your card with cash at AGEPoly



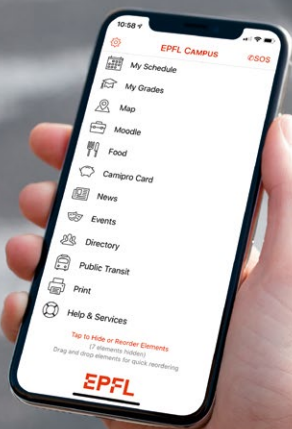
Technical support: 1234@epfl.ch

EPFL CAMPUS

pocketcampus.epfl.ch

Do you need help
to install Wi-Fi on your
smartphone?

epnet.epfl.ch/wifi



© PocketCampus

EPFL Campus is the official all-in-one app for the EPFL community. Like a digital Swiss knife, it makes your life on campus easier and more fun:

- check your course schedule (IS-Academia)
 - pinpoint your location on a detailed campus map
 - find the best place to eat
 - check how much money you have on your Camipro card
 - get access to course materials (Moodle)
 - print documents
 - find people in the EPFL directory
- and much more!

ACADEMIC EXCHANGE ADVISORS

Architecture: Ms Sophie Lufkin

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Physics: Prof. Laurent Villard

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REGISTERING FOR COURSES AT EPFL

As an exchange student, you must search and add each course individually on your private IS-Academia portal, according to your learning agreement (all EPFL study plans are available on edu.epfl.ch).

1. Go to isa.epfl.ch and log in with your Gaspar account
2. Go to the “Course Registration” tab
3. Click on the “Other courses” button to start your search
4. Register for each course (see below)
5. Save your registrations by clicking on the floppy disk icon

Please note that courses with limited places are not accessible to exchange students.

**Students must register for courses on IS-Academia
by the second Friday of the semester**

To register for an EPFL course or project:

- search by code (e.g. PHYS-101), by keyword (e.g. %biochem) or by teacher’s name
- select the course title to register

To register for a UNIL course:

- search with the keyword “%unil”
- select the relevant faculty (e.g. HEC), as UNIL course titles are not available on IS-Academia
- don’t forget to register for the course at UNIL as well

Note: if you are doing a project at EPFL which is not a semester project offered in our study plans, please register for the project “EPFL 301_Specific project for exchange/visiting student” on IS-Academia.

REGISTERING FOR HEC COURSES (UNIL)

Bachelor courses: you may follow HEC courses in the 2nd and 3rd years of the Bachelor programme in both specialisations “Economics” and “Management” (except “Business English” and “English for Studying Economics” courses, individual projects and internships).

Master courses: to follow Master-level courses, you must prove that you have graduated from a Bachelor programme (180 ECTS credits) at the time of HEC exam registration.

Master courses in “Accounting, Control and Finance” (MScCCF) and “Actuarial Science” (MScAS), as well as some courses in the Master of Management (please refer to the syllabus) are not open to exchange students.

Registration for HEC exams takes place
during the 3rd and 4th weeks of the semester

Important: exam registrations that do not comply
with HEC rules will be automatically cancelled

Exam registration: in addition to registering for HEC course(s) on IS-Academia, you must register for the corresponding exam(s) with an HEC login on hec.unil.ch/inscriptions. UNIL will provide the login by email.

You will automatically receive the confirmation of your exam(s) registration by email.

Important: registration for Master exams must be submitted with a copy of the official Bachelor's transcript of records.

For additional information: Inès Rosati, Internef building, office 256,
Monday to Friday (except Wednesday), 9:00–12:00, hec.incoming@unil.ch



Erasmus Student Network
EPFL


epfl.esn.ch

 [esnepfl](https://www.facebook.com/esnepfl)

ESN EPFL is a student association whose purpose is to help international and exchange students in Lausanne make the best of their stay in Switzerland. To achieve this, we organize a wide range of events, from city tours to sport weekends, thematic parties, international dinners and trips throughout the country. To answer the desire for integration and cultural understanding of students, we also set up a Buddy Matching system each semester and are always willing to collaborate with other associations from EPFL and UNIL.

Our association is part of the Erasmus Student Network and of AGEPoly. For any question you might have, do not hesitate to contact us.

Rick Roesti, ESN EPFL's mascot, is on Facebook!

 [rickroesti](https://www.facebook.com/rickroesti)

EXTENSIVE CAMPUS FACILITIES



Information Desk

+41 21 693 30 43

Campus information point and Lost and Found (on the Esplanade)



Health and Support

go.epfl.ch/individual-support
go.epfl.ch/health

Social and psychotherapeutic consultation (advice, support, help). Nurse consultation (primary health care, vaccinations, STD screenings, etc.)



Housing Information

logement.epfl.ch

Information and advice for finding housing in the Lausanne area



IT Service

1234@epfl.ch

IT support and security issues



Poseidon

poseidon.epfl.ch

Tips and discounts for buying your laptop, interest-free loan, help and support, small equipment rental



Career Center

carriere.epfl.ch

Academic orientation and professional integration



Language Centre

langues.epfl.ch

English, French, German and Italian courses for all levels, preparation for various certificates



Repro - Print Center

(paying service)

repro.epfl.ch

Regular and wide-format printing, professional bindings and finishings of your works and projects



Sustainability

go.epfl.ch/sustainability

Support in all your projects related to sustainability on campus (energy, mobility, food, biodiversity, waste)



Bike Center

go.epfl.ch/bikecenter

Sales of new and second-hand bikes, cycling gear, repairs at cost price, self-repair station in open access



Chaplaincy

aumonerie.epfl.ch

A welcoming place for dialogue and spirituality



Sports Center

sport.unil.ch

More than 120 sports, group lessons, workshops, gym, sauna



EPFL LIBRARY

library.epfl.ch

The EPFL Library is a must-see place for studying and exchanging on the campus. It offers a wide range of services:

- librarians available to answer all your questions regarding scientific information
- a rich and up-to-date collection of books, available on site and online
- science-fiction movies and novels, video games
- free and personalized training sessions (go.epfl.ch/bookalibrarian)
- support services on citation, copyright and documentary research
- 800 workstations
- silent and quiet areas to study alone or in group

Located at the Rolex Learning Center, the Library is open 7/7, from 7:00 to midnight.

Reception and services Monday through Friday, from 8:00 to 20:00.

library@epfl.ch
+41 21 693 21 56

**To borrow documents,
register now for Swisscovery
on go.epfl.ch/registration
(free registration)**

COMMUNITY LIFE

associations.epfl.ch

With almost ninety student associations on campus, the EPFL community enjoys a dynamic study environment with many weekly events fostering diversity.

During your third week of studies, discover the stands of all associations on the Esplanade, between 12:00 and 13:30.



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AGEPOLY, EPFL GENERAL STUDENTS' ASSOCIATION

agepoly.ch



Every student enrolled at EPFL is automatically registered as an AGEPoly member and benefits from the advantages offered by the association.

The goal of the students' union is to represent EPFL's students, defend their interests, as well as inform and consult its members about all decisions made by the EPFL Direction that concern them.

It promotes campus activities and provides services to improve and facilitate life on campus: information on insurance, book exchange, discounted sales and more!

ACADEMIC CALENDAR

go.epfl.ch/academic-calendar

It gives you all the key dates
of the academic year.
Remember to consult it regularly!

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For emergency
assistance 24/7:
021 693 30 00
(free service)

SOS from the EPFL
Campus app