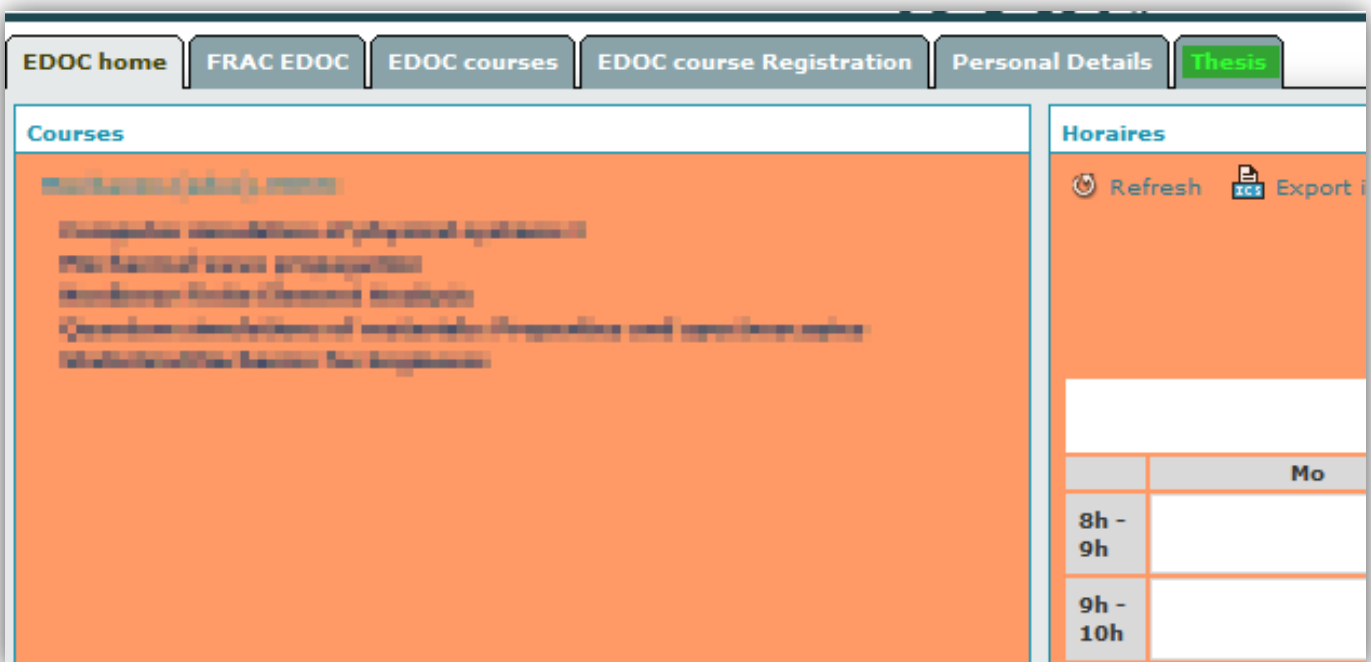
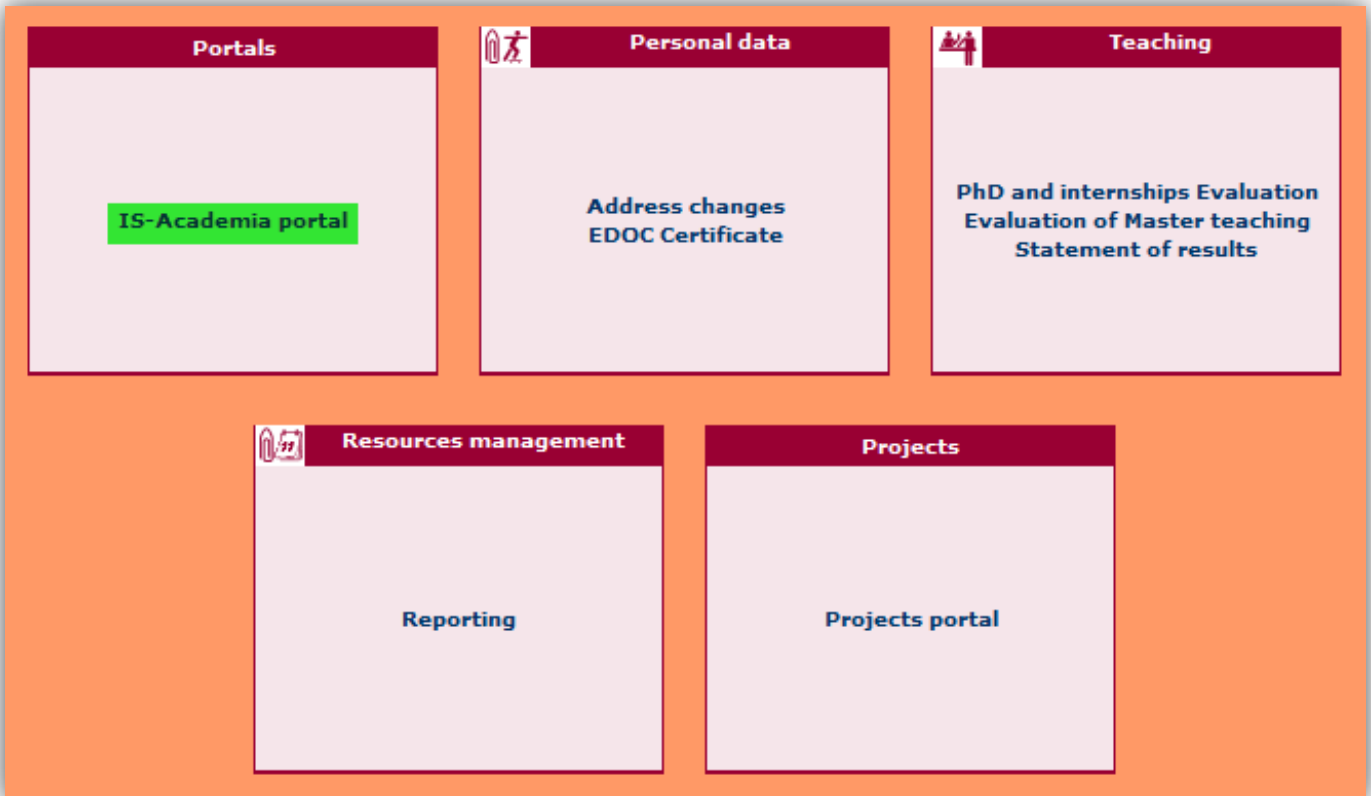
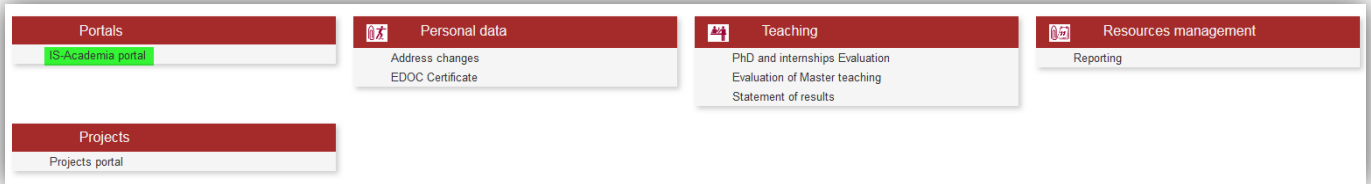


IS-Academia Guidelines

Jury Proposal for the Oral Exam



Registration Personal Details Thesis

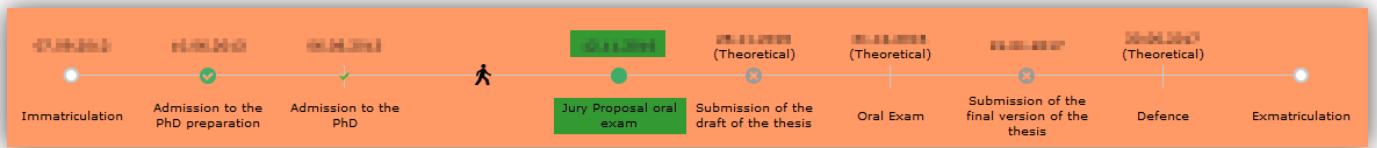
Immatriculation Admission to the PhD preparation Admission to the PHD Jury Proposal oral exam Submission of the draft of the thesis Oral Exam Submission of the final version of the thesis Defence Exmatriculation

Message important

Validate your FRAC EDOC

Access to this tab won't be available until you have validated your periodic **data validation form (FRAC EDOC)**. Please note that requests for student address change can take up to 2 working days to be processed. Once your FRAC is validated, please [click here to continue](#).

If you see this, please check the FRAC guideline



Organisation of the oral exam

Help Record without submitting Submit the jury proposal

Mandatory Fields

Phase 1/3

Important message

In this first stage, you are required to enter all the information with regard to the organization of your oral exam. Once you have completed this step, please print and sign your jury proposal, have it approved by your thesis director (and, where applicable, by your thesis co-director) and hand it in to the administration of your doctoral program

Thesis title

Your thesis title will be used by different partners in the process who use diverse tools (Repro printing, library and Mediacom). Sometimes these tools are unable to correctly use or display special characters. It is thus important to have at least two distinct titles in order to make sure that the initial meaning is kept in all situations. The titles will as well be used in the invitation to the jury members as in any communication related to the oral exam. Once validated, the title cannot be modified. Corrections could be added after the oral exam. This title is required, it should be simplified in order to be used by library indexing tools.

Thesis title using ordinary characters

When containing scientific formulae or specific formatting (italic, bold), the thesis title must also be entered here in **MathML**

Thesis title (MathML)

Thesis title (MathML) saved

Organisation of the oral exam

Thesis direction

Thesis director	Jean-François Robitaille	Thesis director's lab	Computational Fluid Mechanics Laboratory
Co-director's gender		Co-director's institution	
Co-director's title		Co-director's street address	
Co-director's given name		Co-director's postal code	
Co-director's family name		Co-director's town	
Co-director's email		Co-director's country	
Co-director's phone number			

If you do not have a co-director, leave these fields blank.

Organisation of the oral exam

Thesis direction

Thesis director	Jean-François Robitaille	Thesis director's lab	Computational Fluid Mechanics Laboratory
Co-director's gender	Mr	Co-director's institution	
Co-director's title	Dr.	Co-director's street address	1001, Place des Arts, 100-02 000 1
Co-director's given name	Mathieu	Co-director's postal code	H3K 2R4
Co-director's family name	Blais	Co-director's town	Montréal
Co-director's email	jeffblais@usherbrooke.ca	Co-director's country	Canada
Co-director's phone number	514-852-4141		

If you have a co-director, these fields are mandatory.

Organisation of the oral exam

Jury

The Jury President you mention here must be selected within the IS-Academia database. If you do not find his/her name, please contact the Administration of your doctoral program, see link on your right "Contact addresses".

Jury President		Jury President's lab	
Jury President's title		Internal examiner's institution	
Internal examiner's gender		Internal examiner's street address	
Internal examiner's title		Internal examiner's postal code	
Internal examiner's given name		Internal examiner's town	
Internal examiner's family name		Internal examiner's country	
Internal examiner's internal email			
Internal examiner's internal phone number			
Internal examiner: subscribe to video/visioconference	<input type="checkbox"/>		

Mandatory Fields

Organisation of the oral exam

First external examiner's gender		First external examiner's institution	
First external examiner's title		First external examiner's street address	
First external examiner's given name		First external examiner's postal code	
First external examiner's family name		First external examiner's town	
First external examiner's email		First external examiner's country	
First external examiner's phone number			
First external examiner: subscribe to video/visioconference	<input type="checkbox"/>		
Second external examiner's gender		Second external examiner's institution	
Second external examiner's title		Second external examiner's street address	
Second external examiner's given name		Second external examiner's postal code	
Second external examiner's family name		Second external examiner's town	
Second external examiner's email		Second external examiner's country	
Second external examiner's phone number			
Second external examiner: subscribe to video/visioconference	<input type="checkbox"/>		

Please confirm you are aware of the restrictions with regard to videoconferences Please have a look at the conditions

Mandatory Fields

Oral exam

Before you register the date, time and room for your oral exam, check with your program administrator that the room is available. Make sure that the date is not a public holiday in Switzerland.

If your oral exam is intended to be held off the EPFL campus, please contact the Doctoral Students' Office

Exam date	<input type="text"/>	Exam time (hh24:mm)	<input type="text"/>	Mandatory Fields
Room	<input type="text"/>			
Place of the oral exam	EPFL			
Exam address				
Country	Switzerland			
		Postal code and town	1015 Lausanne	

Organisation of the oral exam

1
Record without submitting
Submit the jury proposal

Organisation of the oral exam

2

Help
Print the draft
Send the draft to the administrator
Record without submitting
Submit the jury proposal

Once the jury proposal is submitted, there is no possibility to make any changes.

OK
Annuler

This step has been successfully submitted, please print your jury proposal, sign it yourself, then get it signed by your thesis director and co-director if applicable and finally send it to your Doctoral Program Administration.

OK