### Annual Report 2019

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| Thesis tentative title |  |
| Doctoral Student |  |
| Thesis Director |  |
| Thesis Co-Director |  |
| Laboratory |  |
| Enrolment date |  |
| Final exam deadline |  |

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| --- | --- | --- |
|  | **Date** | **Signature** |
| Doctoral Student |  |  |
| Thesis Director |  |  |
| Thesis Co-Director  (if applicable) |  |  |
| To be completed by the Program Committee | | |
| Committee decision based on progress | on track  below expectations (requires a remark in the box below) | |
| Committee remarks |  | |
|  |  |  |
|  | **Date** | **Signature** |
| Program Director or Deputy |  |  |

Please note:

* Once completed and **by June 15th at the latest**, please submit your report electronically, in pdf format, to [corinne.lebet@epfl.ch](mailto:corinne.lebet@epfl.ch) and copy all the other parties having signed the form.
* We will resend automatically back incomplete annual report to advisors/students before any further processing.
* The information on this form will be shared for the purpose of a student review, with the whole EDRS committee.

**QUESTIONS FOR THE DOCTORAL STUDENT**

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| 1. Which courses did you take since the candidacy exam or last annual report review? (list all grades including numerical score when available) |

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| 2. Which teaching activities did you perform since the candidacy exam or last annual report review? |

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| 3. What research progress did you make since the candidacy exam or last annual report review?(Summarize in 10-15 lines and list all publications and submissions, if any) |

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| 4. What progress do you plan to make between now and the next annual report review? |

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| 5. Other activities (e.g., demos, help for fundraising) |

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| 6. Optional: comments (e.g., request for supervisor’s actions) |

**QUESTIONS FOR THE THESIS DIRECTOR & CO-DIRECTOR**

Please note:

* Both director and co-director have to complete the same form as a merged feedback.
* The comments must be typed opposed to handwriting.

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| 1. Overall appraisal of progress: exceeds expectations/meets expectations/  needs improvement/unsatisfactory (tick appropriate appraisal and if needed program intervention) |

* Exceeds expectations
* Meets expectations
* Needs improvement:
* *Intervention of the program requested*
* Unsatisfactory:
* *Intervention of the program requested*

**Remarks mandatory if “needs improvement” or “unsatisfactory” (feel free to write as much as needed)**:

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| 2. What has the student done well since the candidacy exam or last annual report review? |

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| 3. Which difficulties has the student encountered since the candidacy exam or last annual report review? |

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| 4. Which skills most require the student's attention and which corrective actions do you propose? |

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| 5. Which milestones or deadlines have been agreed upon between now and the next annual report review? |

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| 6. Optional: supervisor's advice to the student |