

Timeline for Candidacy Exam

Dates and Deadline	Action
+ / - 3 months before	▪ Fill out and generate (OK button) the Jury Proposal on your IS-Academia portal. ▪ Thesis Director(s) signs your Jury Proposal ▪ Fill out Research Plan information - abstract, write research plan ▪ Generate the Research Plan cover page. ▪ Make appointment with mentor to discuss your progress and general well-being.
2 weeks before	▪ Send Research Plan to Jury members.
1 week before	▪ Gordana sends Evaluation Report to Jury President and Candidate.
Exam day	▪ Candidate brings 1) Electronic copy of Evaluation Report and 2) Research Plan Cover Page and Research Plan
1 – 3 days after	▪ President fills out the evaluation, collects signatures and sends to Gordana. ▪ Candidate sends signed Research Plan cover page and Research Plan to Gordana
1 week after	▪ Gordana takes documents to Program Director for signature & sends to Doctoral School
3 weeks after	▪ Candidate receives a letter from SAC - definitively a PhD Candidate!
Next 3 years	▪ Candidate works hard, Year 2 - Scientific Discussion, Year 3 & 4 submits Annual Reports on anniversary of their matriculation, Meet with Mentor annually.
15 MONTHS	▪ Hard deadline! You must have passed your CE before 15 months from your matriculation date!