

## Course Registration & Credits Rules

A **minimum of 4 credits** must be acquired during the first year of your PhD in order to pass the candidacy exam. Please note that approval from your PhD advisor(s) is mandatory for each course you wish to follow.

Note: Potential transferable skills course credits are granted only after candidacy examination.

By the end of your PhD in the EDM I program, you must have obtained a minimum of **12 credits** following these criteria:

- **At least 4 credits** from **EDMI courses**

For the remaining credits:

- **Unlimited number of credits** from any other EPFL doctoral program courses
- **Maximum of 4 credits** from any EPFL master courses (except lab courses)
- **Maximum of 4 credits** from external courses
- **Maximum of 4 credits** from PhD transversal skills courses

EDMI course book: [https://edu.epfl.ch/studyplan/en/doctoral\\_school/microsystems-and-microelectronics](https://edu.epfl.ch/studyplan/en/doctoral_school/microsystems-and-microelectronics)

EPFL courses for PhD students:

<https://www.epfl.ch/education/phd/doctoral-studies-structure/doctoral-courses/>

### How to register to a course?

#### ⇒ **For EPFL Courses**

Once you have received the approval (verbal is sufficient) from your Thesis Director(s), you can register yourself for the course on IS-Academia. Courses also have to be listed in the Annual Progress Report.

IS Academia registration guidelines: (Click on the red box in the upper right corner to Login)

[https://support.epfl.ch/epfl?id=epfl\\_kb\\_article\\_view&sys\\_kb\\_id=a3f4be2fdb6bbc41f32c14c22961944](https://support.epfl.ch/epfl?id=epfl_kb_article_view&sys_kb_id=a3f4be2fdb6bbc41f32c14c22961944)

Important: Course registration is not possible between June 15<sup>th</sup> and 30<sup>th</sup>

#### ⇒ **For external Courses**

External courses (non-EPFL) such as summer or winter schools, MEAD, FRSM, Europractice courses, etc. can be converted into credits under certain conditions and with the approval of the EDM I Commission.

Before registering to any external course, once you have received the approval from your Thesis Director(s), *unless the process has already been done for the same course by another colleague within EDM I*, you are required to complete and return the External Course Information Form to the EDM I Office, **at least one month before the course**. The EDM I Commission will then determine whether the external course can be considered for credits or not.

Important: only courses **with an examination** will be considered. A course diploma/certificate will be requested to deliver the credits.

Once an external course has been approved, registration in IS Academia will be done by the EDM I office.