REQUEST FOR OUTSIDE COURSE CREDIT

Before the course starts:
- fill in this form before the course
- attach the syllabus/course outline mentioning the exact number lecture hours
- have it signed and approved by your thesis director
- send it to the EDBB office (upon pre-validation, the form will be returned to you)

After the course exam:
- ask the examiner to complete points 11–13
- send the form with your attendance and exam certificate to the EDBB office
- the program director and the doctoral school will decide on the number of credits
- check your credits on IS-Academia and inform the EDBB office if any are missing

1. Name _____________________________ First name _____________________________________

2. Course title: ___________________________________________________________________

3. Course number (ref.): ___________________________________________________________

4. Course location (University or other): ____________________________________________

5. Instructor: _____________________________________________________________

6. Course dates: ___________________________ Number of lecture hours: ______

7. PhD advisor’s approval (signature & date): _______________________________________

8. Candidate’s signature: ________________________________________________________

9. Evaluation method(s):
   Final project □ Oral exam □ Written exam □ Other (specify) □: _______________________

10. EDBB Director’s approval (signature & date): __________________________ Nbr of credits: _____

To be completed by the examiner:

11. Marks obtained by the candidate:
    R (Réussi) passed □ E (Echec) failed □ M (Manqué) missed □

12. Exam (date & place): __________________________

13. Exam organizing faculty member (signature & date): _____________________________

14. EDBB Director’s approval (signature & date): ________________________________

For internal EPFL/EDOC use:

IS-Academia EQUI EDOC ref.: __________________________ Nbr of course credit units: __________________________