



# Upload the signed form

- In order to upload the form signed by your EPFL professor, the deputy director of your section and yourself, click on the symbol  under *Statut de la candidature*.

Liste des candidatures

[Application form](#) [Rafraîchir](#)

For students who will do a master project: please fill out this form only if your project takes place at ETHZ, EMPA, WSL, PSI, EAWAG or in a partner institution

Period	Form		Document		
	Concerne	Statut de la candidature	LA signé à téléverser	LA/Form.PDM à signer	LA/Form.PDM signé
Gestion mobilité OUT, 2023-2024, Evaluation	Projet de Master		Parcourir... Aucun fi...tionné.		

- Click on step 3. *Approval*
- Click on *Parcourir* to upload the signed form
- Finally click on *Save and next page*



## Approval

To complete the application, you have to **print the form**, get it signed by your EPFL Professor first and then by the Deputy Director of your section. Afterwards, scan your application form, upload it below, and validate the form.  
The file must be a **PDF** and maximum 2Mo.

Learning agreement signé  aucun fichier sélectionné.

# Validate the application form

- Check the box which confirms your approval that we communicate certain information related to your project with the host university, if needed.
- Click on *Validate my application*



## Pré-validation

Once validated, your application cannot be modified.

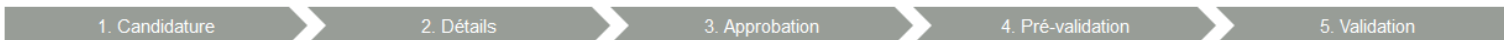
### Transmission des données

I agree that the EPFL may communicate to my home university my academic results and, where applicable, information relating to disciplinary proceedings concerning me or about amounts that I have not paid during my exchange stay at EPFL (reimbursement scholarships, rent, or other unpaid sums in connection with my exchange stay).

Back

Validate my application



- The form has now been validated



Thank you for your application.

A letter from the Student Exchange Office will be sent to you later.

- To verify the validation, return to the student portal tab *Exchange application*.
- The field *Statut de la candidature* should show a green check with the date of validation.
- The field *Informations supplémentaires* should mention that the application form has been completed.

<a href="#">Home</a> <a href="#">FRAC</a> <a href="#">Courses</a> <a href="#">Courses booklets</a> <a href="#">Results</a> <a href="#">Exams</a> <a href="#">Language Centre</a> <a href="#">Personal Details</a> <a href="#">Master Project</a> <a href="#">Application Master Project Award</a> <a href="#">Tutoring</a> <a href="#">Exchange application</a> <a href="#">Projects</a> <a href="#">Courses and internships evaluations</a>						
Liste des candidatures <span style="float: right;">?</span>						
<a href="#">Application form</a> <a href="#">Rafraîchir</a>						
For students who will do a master project: please fill out this form only if your project takes place at ETHZ, EMPA, WSL, PSI, EAWAG or in a partner institution in Europe: <a href="http://go.epfl.ch/partner-universities">http://go.epfl.ch/partner-universities</a> . <span style="float: right;">FERMER</span>						
Period	Form		Document			Informations supplémentaires
	Concerne	Statut de la candidature	LA signé à téléverser	LA/Form.PDM à signer	LA/Form.PDM signé	
Gestion mobilité OUT, 2023-2024, Evaluation	Projet de Master	<span style="color: green;">✓</span> (21.08.2023)	<a href="#">Parcourir...</a> Aucun fic...ectionné.			The application form has been completed. An email from the Student Exchange Office will be sent to you later.