

Main features of the IP Phone 8945



1

Phone screen

Shows information about your phone.

2

Camera

Allows you to make a point-to-point video call with another Cisco IP phone or with Jabber softphone.

3

Lens Cover button

Hide the camera lens.

4

Softkeys buttons

Allow you to access the softkey options (for the selected call or menu item) displayed on your phone screen.

5

Navigation Pad and Select button



The two-way **Navigation Pad** allows you to scroll through menus, highlight items, and move within a text input field.

The **Select button** (center of the Navigation Pad) allows you to select a highlighted item as well as wake up the phone from deep sleep mode.

The Select button is lit (white) when the phone is in power-save mode.

6

Conference button



Creates a **Conference call**.

7

Hold button



Places a connected call on **Hold**.

8

Transfer button



Transfers a call.

9

Redial button



Redials a call.

10

Keypad

Allows you to dial phone numbers, enter letters, and choose menu items (by entering the item number).

11

Speakerphone button



Selects the **Speakerphone** as the default audio path and initiates a new call, picks up an incoming call, or ends a call. During a call, the button is lit green.

The **Speakerphone** audio path does not change until a new default audio path is selected (for example, by picking up the handset).

If a headset is connected, the **Speakerphone** button selects them as the default audio path.

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Video Mute button



Mutes the video from the phone screen during a video call. When Video Mute is on, the **Video Mute button** is lit red.

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Mute button



Mutes the video from the phone screen during a video call. When Video Mute is on, the Video Mute button is lit red.

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Headset button



Selects the **Headset** as the default audio path and initiates a new call, picks up an incoming call, or ends a call. During a call, the button is lit green.

A **Headset** icon in the phone screen header line indicates the headset is the default audio path. This audio path does not change until a new default audio path is selected (for example, by picking up the handset).

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Volume button



Controls the **handset**, **headset**, and **speakerphone** volume (off hook) and the ringer **Volume** (on hook).

Silences the ringer on the phone if an incoming call is ringing.

16

Messages button



Auto-dials your **Voicemail** system.

17

Configuration button



Opens the **Configuration** menu.

Use it to access applications such as call history, preferences, administrator settings, and phone information.

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Contacts button



Opens the **Contacts** menu.

Use it to access **corporate directory**.

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Line buttons

Each corresponds with a phone line, speed dial, and calling feature.

Pressing a button for a phone line displays the active calls for that line.

Color LEDs indicate the line state:

Yellow:  – Ringing call on this line

Green:  – Active or held call on this line

Red:  – Shared line in-use remotely

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Handset rest

To rest the phone handset.

When there is an incoming call, the **LED in the handset rest flashes red**.

If there is a new voice message, the **LED is lit red**.