

Main features of the IP Phone 7841



1


Handset rest


Indicates an incoming call (flashing red) or new voice message (steady red).

2

Feature buttons

Each corresponds with a phone line, speed dial, and calling feature.
Pressing a button for a phone line displays the active calls for that line.
Color LEDs indicate the line state:

Yellow:  – Ringing call on this line

Green:  – Active or held call on this line

Red:  – Shared line in-use remotely

3

Phone screen

Shows information about your phone.

4

Softkeys buttons

Allow you to access the softkey options (for the selected call or menu item) displayed on your phone screen.

5

Navigation and Select button



The **navigation button** allows you to scroll through menus, highlight items, and move within a text input field.
The **select button** (center of the Navigation Pad) allows you to select a highlighted item as well as wake up the phone from deep sleep mode.

6

Hold / Resume button



Places a active call on hold and resumes the held call.

7

Conference button



Creates a conference call.

8

Transfer button



Transfers a call.

9

Speakerphone button



Toggles the speakerphone on or off. When the speakerphone is on, the button is lit.

10

Headset button



Toggles the headset on or off. When the headset is on, the button is lit.

11

Mute button



Toggles the microphone on or off. When the microphone is muted, the button is lit.

12

Keypad

Allows you to dial phone numbers, enter letters, and choose menu items (by entering the item number).

13

Volume button



Controls the **handset**, **headset**, and **speakerphone** volume (off hook) and the ringer **Volume** (on hook).

14

Contacts button



Opens the **Contacts** menu. Use it to access **corporate directory**.

15

Configuration button



Opens or closes the configuration menu. Use it to access applications such as **call history**, **preferences**, **administrator settings**, and **phone information**.

16

Messages button



Autodials your voice messaging

17

Handset

Phone handset.