**The 2024 monthly closing**

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| **Closing of** | **Deadline for receipt of accounting documents by the Accounting Department** | **Closing the accounts** |
| January | Monday, 5th of February 2024 | Friday, 9th of February 2024 |
| February | Monday, 4th March 2024 | Friday, 8th of March 2024 |
| March | Thursday, 4th of April 2024 | Wednesday, 10th ofApril 2024 |
| April | Thursday, 2nd of May 2024 | Wednesday, 8th of May 2024 |
| May | Tuesday, 4th of June 2024 | Monday, 10th of June 2024 |
| June | Thursday, 4th of July 2024 | Wednesday, 10th of July 2024 |
| July | Monday, 5th of August 2024 | Friday, 9th of August 2024 |
| August | Wednesday, 4th of September 2024 | Tuesday, 10th of September 2024 |
| September | Friday, 4th of October 2024 | Thursday, 10th of October 2024 |
| October | Monday, 4th  of November 2024 | Friday, 8th of November 2024 |
| November | Wednesday, 4th of December 2024 | Tuesday, 10th of December 2024 |
| December | As per forthcoming closing instructions | As per forthcoming closing instructions |

**Purchase credit card deadlines**

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| **Sending statements** | **Accounting period** | **Statement date** | **Deadline for control, approval and receipt of documents at SC** |
| 15.01.2024 | 13.12.2023 to 12.01.2024 | 12.01.2024 | 26.01.2024 |
| 13.02.2024 | 13.01.2024 to 12.02.2024 | 12.02.2024 | 26.02.2024 |
| 13.03.2024 | 13.02.2024 to 12.03.2024 | 12.03.2024 | 25.03.2024 |
| 15.04.2024 | 13.03.2024 to 12.04.2024 | 12.04.2024 | 25.04.2024 |
| 13.05.2024 | 13.04.2024 to 10.05.2024 | 10.05.2024 | 24.05.2024 |
| 13.06.2024 | 11.05.2024 to 12.06.2024 | 12.06.2024 | 25.06.2024 |