Directive Setting out the Conditions Underpinning EPFL’s COVID-19 Protection Plan

Contents

1. Introduction .................................................................................................................. 2
2. Scope of application ..................................................................................................... 2
3. Main objectives of EPFL’s protection plan ................................................................. 2
4. Main measures, scenarios .......................................................................................... 2
5. Compliance with health and safety measures ............................................................ 3
6. Reassessing these measures ....................................................................................... 3
1. **Introduction**

This Directive responds to EPFL's obligation to create a protection plan in accordance with the Swiss federal government’s Ordinance on Measures during the Special Situation to combat the COVID-19 Epidemic. The goal of this Directive is to set forth the guidelines for the "new normal" on campus. Unfortunately, the public-health situation remains a major concern. These measures are designed to guide students and employees in their day-to-day activities and to prevent the coronavirus from spreading, as that could lead to new, more restrictive measures. All the guidelines we've issued, measures we've taken and efforts we've asked of people are in keeping with this goal, and we appreciate your cooperation.

2. **Scope of application**

All EPFL staff members, students, and guests, as well as non-EPFL people and visitors, must comply with this Directive and with the framework measures set out at the federal level and in the canton in which they work. It applies across the board at EPFL.

3. **Main objectives of EPFL's protection plan**

The Directive is designed to achieve the following objectives:

- Safeguard EPFL students and staff members by spelling out the health and safety requirements that must be followed.
- Enable EPFL's protection plan to be implemented in a decentralized manner by unit and laboratory heads.
- Maintain ties among all members of the EPFL community.
- Achieve the best possible balance between in-person activities, remote working and compliance with health and safety measures.

4. **Main measures, scenarios**

The guidelines set out under the protection plan correspond to specific pandemic scenarios.

**EPFL has outlined four core scenarios:**

<table>
<thead>
<tr>
<th>State of the pandemic</th>
<th>EPFL scenario</th>
<th>Description</th>
<th>On-campus presence</th>
</tr>
</thead>
<tbody>
<tr>
<td>No special situation</td>
<td>Normal operations</td>
<td>No special measures</td>
<td>No special restrictions</td>
</tr>
<tr>
<td>State of the pandemic: moderate</td>
<td>Continuity Plan - Level I</td>
<td>Remote working recommended; in-person classes and practicals possible; events and travel subject to restrictions</td>
<td>Subject to conditions</td>
</tr>
<tr>
<td>State of the pandemic: serious</td>
<td>Continuity Plan - Level II</td>
<td>Remote working mandatory; classes online; in-person practicals possible; events and travel subject to restrictions</td>
<td>Authorization required</td>
</tr>
<tr>
<td>State of the pandemic: critical</td>
<td>Continuity Plan - Level III</td>
<td>Classes and practicals online; remote working unless on-site working authorized; no events; no travel</td>
<td>Only if authorized by upper management</td>
</tr>
</tbody>
</table>
For more details, please refer to the directives applicable to the scenario in effect. Those directives, and the explanatory appendices mentioned below, are integral parts of this Directive. EPFL’s upper management is responsible for deciding which pandemic scenario applies at any given time. Any additional cantonal and federal measures must also be followed.

5. **Compliance with health and safety measures**
   In order to protect our community, everyone must comply with the health and safety measures. EPFL reserves the right to take disciplinary action against anyone who does not comply with them. Depending on the severity of the violation, these actions may range from a warning to a disciplinary investigation, or the violation may even be reported to the authorities for criminal prosecution.

6. **Reassessing these measures**
   The measures set out in this Directive may be reassessed or amended at any time, depending on how the pandemic evolves.

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**Appendices:**
Directives applicable to the scenario in effect
Appendix 1. Health and safety guidelines
Appendix 2. Special measures for non-EPFL people coming to campus