

# **EPFL DMP template**



**Love Data Week**  
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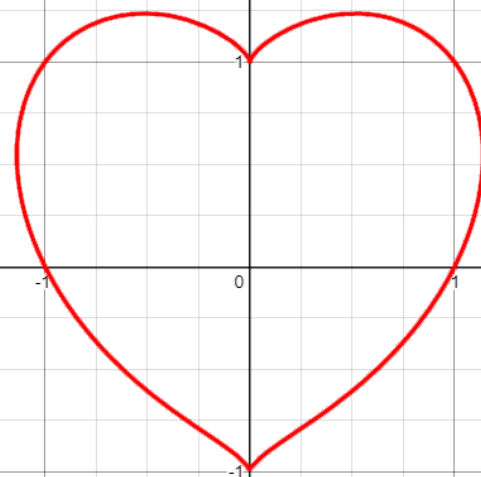
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# Love Data Week

EPFL 2♥22 edition



**Wed. Feb.16 | 11:30-12:00**

Webinar "*Data Storage vs. Backup vs. Archive: EPFL services*"

**Thu. Feb. 17 | 11:00-11:45**

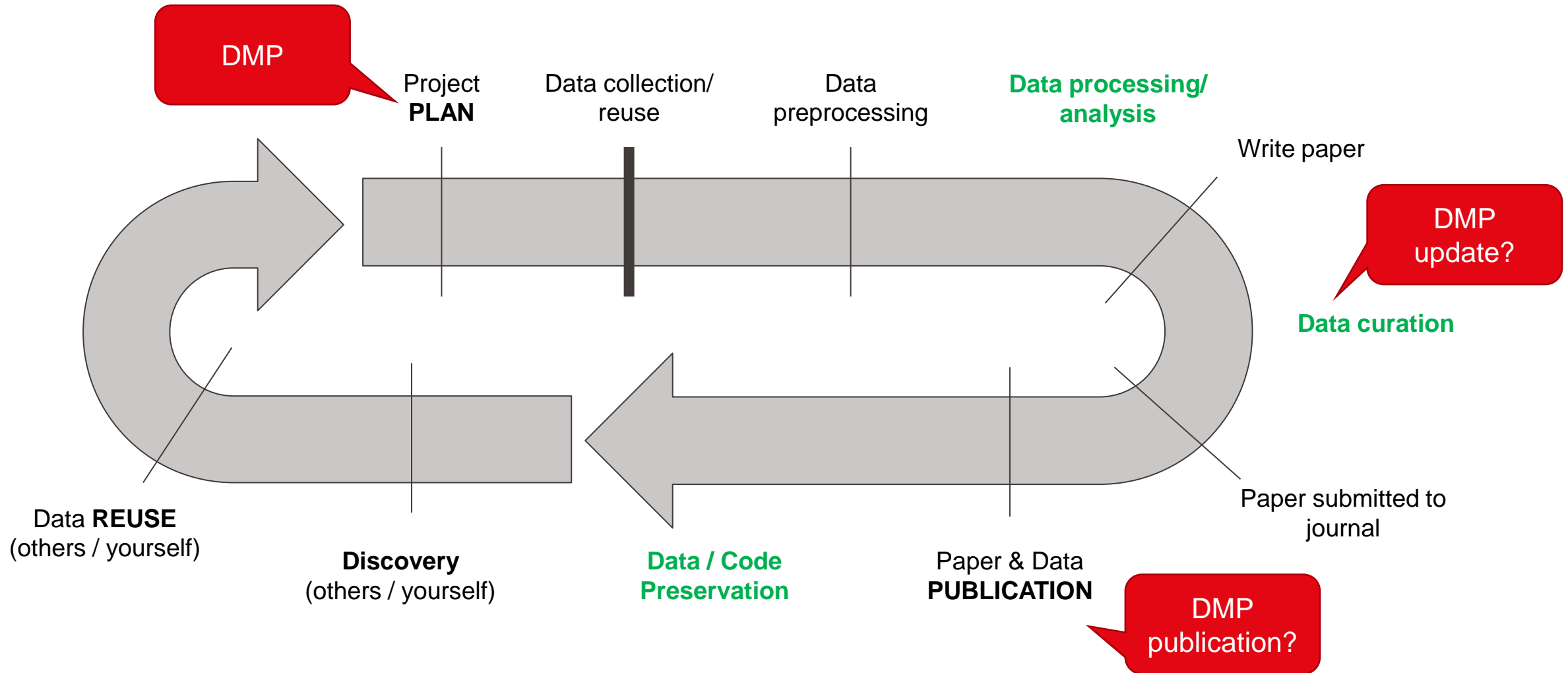
Online training "*Which platforms to publish my research data/code?*"

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Online speed-dating with EPFL  
Data Champions

**[go.epfl.ch/ldw22](https://go.epfl.ch/ldw22)**

# Data Management Plan... Not only grant applications





## SNSF (various grant schemes + NCCR, ...)

- Mandatory DMP
- Researchers must share (at least) the data underlying their publications



## ERC (H2020 + MSCA + Horizon 2021-2027...)

- Mandatory DMP
- The research data needs to be open by default



U.S. Federal Grants + Wellcome Trust + ...



## EPFL

- Internal projects or compliancy
- Not mandatory across the board

## go.epfl.ch/epfl-dmp

+ find it at

go.epfl.ch/**rdm-guide**



### DMP Templates

Several templates of Data Management Plans (DMP) for different research funders, to ease your DMP submission and follow-up. The EPFL templates contain practical examples and recommendations.

[SNSF DMP – EPFL template](#)

[ERC DMP – EPFL template](#)

[H2020/MSCA DMP – EC template](#)

[EPFL DMP template \(NEW\)](#)

[NCCR RDM Strategy – SNSF template \(series 3-4\)](#)

[NCCR RDM Strategy – SNSF template \(series 5\)](#)

[RDM Strategy – EPFL template \(BETA\)](#)



**SNSF DMP template**



**ERC DMP template.s (H2020 + MSCA)**



**Research Office (REO)**

**Open Science Unit (OSU)**

**Data Protection Officer (DPO)**

**Scientific Information and Libraries (SISB = Library 😊)**

**+ EPFL Data Champions**



## No need

- If a funder already has a DMP template (ex. SNSF, ERC)



...

## Expected use of the EPFL DMP template



- **EPFL services**, but are not forced to (ex. REO, HREC, TTO, etc.)
- Any **EPFL funder** (School, Institute, Platform, ...)
- Any **researcher** willing to streamline data management for a project

REO already used it for a couple [Interdisciplinary Seed Fund](#) calls



## To researchers

- Info & Suggestions & Guiding material
- Draft review (all necessary rounds)
- Answer to specific RDM questions
- Put in touch with other services (HREC, REO, TTO,...)
- Accompany & Updates

## To other EPFL services

- Integrate, depending on needs
- **To researchers** (Info + Review + Questions + ...)
- Provide feedback / Reporting

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# A file is nice, but ...

## Ongoing pilot

- EPFL DMP template version on digital platform
- STI + other faculties can join the pilot

**dmponline.dcc.ac.uk**

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\* **Email**

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### EPFL DMP template

#### Scope

This DMP template has been designed to be applicable **to any EPFL research project** that produces, collects or processes research data, assuming that a specific DMP template hasn't been required a funder or publisher.

You should develop a single DMP for your project to cover its overall approach. However, where there are specific issues for individual datasets (e.g. regarding openness), you should clearly spell them out. Depending on the project and research field, however, you may not need to address each of these questions in your DMP.

#### Goal

The main goal of a DMP is to **anticipate your needs** and **requirements** in terms of

- resources** (e.g. servers, hard drives, data curation and preservation, software tools, etc.)
  - data protection and ethics authorizations** (e.g. submission to the cantonal ethics committee (HREC), standardized documentation, metadata collection, naming conventions, security, open science, regular back-ups, etc.)
- enable any collaborator to understand your processes.

All personal information contained in the DMP will be treated as confidential.  
Review and feedback for your DMP: [researchdata@epfl.ch](mailto:researchdata@epfl.ch) - you can share the plan with us through the DMPOnline platform instead of sending it by e-mail: Share => Invite collaborators (Read only)

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# Ongoing collaborations

- Got precious input from early experiences
  - Expecting increased use
  - Will evolve during 2022 (no disruptive changes)
  - *How-to guide* will be published during 2022
- 
- **An institutional DMP template might become a future norm (?)**
  - **Planning and documenting the data management is / should be (?) the norm**



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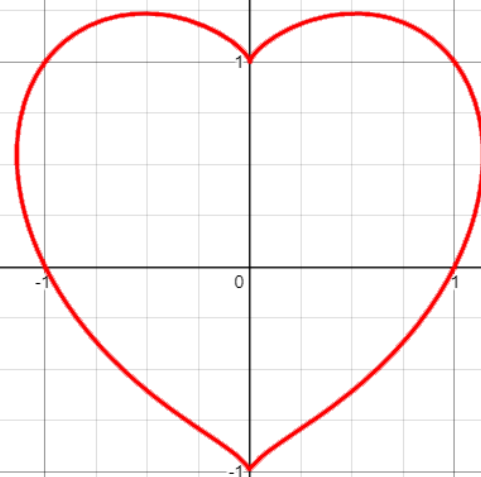
+ EPFL Data Champions  
+ **Researchers input**



# Questions & Answ... ... Discussion

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