

This text is a translation of the "*Statuts de l'association des doctorants en sciences de la vie à l'EPFL (ADSV)*".

Only the French version has legal validity.

The statutes of the Association of Doctoral Students in Life Sciences at EPFL (ADSV)

Title I

Denomination, address and goals

Article 1

The Association of Doctoral Students in Life Sciences at EPFL (ADSV, hereafter “the association”) is an association established according to the provisions of Article 60 and the subsequent of the Swiss Civil Code.

Article 2

The association is domiciled at EPFL.

Article 3

The goal of the association is to offer a platform for contact, collaboration, integration, organisation, communication, representation and coordination for doctoral students in life sciences at EPFL.

Title II

Members

Article 4

Doctoral students at the school of life sciences at EPFL are eligible to become members of the association.

Article 5

1 The admission of new members to the association lies within the mandate of the executive board (see Article 9). In case of an admission refusal by the executive board, the applicant has the right to appeal to the general assembly.

2 Request for admission to the association has to be submitted to the executive board in writing.

3 By requesting for admission, the candidate accepts all terms and conditions within the statutes of the association. They will respect decisions made by the general assembly and the executive board.

Article 6

Membership is terminated:

- a) upon resignation given three months before the end of the calendar year;
- b) if the conditions for admission are no longer met, particularly in case of ex-matriculation from EPFL; or
- c) upon exclusion decided by the general assembly.

Title III

Assets

Article 7

The assets of the association derive from the revenue of events organised by the association, from subsidies, sponsors, donations, bequests and from any other income.

Title IV

Accounts and financial reports

Article 8

1 The treasurer presents the accounts, the annual financial report and the auditor report to the general assembly.

2 The financial year corresponds to the academic year.

Title V Organisation

Article 9

The bodies within the association are:

- a) the general assembly;
- b) the executive board; and
- c) the accounts auditor.

The General Assembly

Article 10

1 The general assembly is formed of all members of the association.

2 The general assembly beholds the supreme power of the association. It holds full authority above all the other bodies within the association. In particular, the general assembly:

- a) elects members of the executive board and the auditors;
- b) adjudicates the exclusion of current members, and the admission of new members in case of any appeals;
- c) decides on the actions of the association to achieve its goals;
- d) appoints activity groups;
- e) approves the budget, the accounts and the financial report as well as the report of the executive board;
- f) determines the maximum expenditure that the executive board can reach on behalf of the association;
- g) puts forward social activity proposals;
- h) modifies the statutes; and
- i) decides on the dissolution of the association.

Article 11

1 Unless stated otherwise within the statutes, the general assembly can take place irrespectively of the number of members present.

2 The general assembly is chaired by the president of the association or, if necessary, by the vice-president or by another member of the board.

Article 12

1 The ordinary general assembly takes place at least once a year, and imperatively within the three months after the end of the last financial year. It is announced by the president of the association minimum two weeks in advance.

2 The president summons extraordinary general assemblies when necessary or upon request from at least one fifth of the association members.

3 The announcement of the general assembly must specify the date, the place and the agenda.

4 The general assembly can take decisions by a circulation procedure, particularly via e-mail or a secured online voting platform.

Article 13

1 Each member of the association has a vote at the general assembly.

2 The general assembly decides by simple majority of all casted votes. In case of a draw, the vote of the president rules.

3 The general assembly elects the members of the executive board by absolute majority of all casted votes in the first round. In case of a second round, the decision is based on relative majority.

4 The general assembly can decide on the exclusion of members, and on the admission of new members in case of an appeal, by absolute majority.

- 5 The general assembly can modify the statutes by two-thirds majority of all casted votes.
- 6 The general assembly can declare the dissolution of the association with two-thirds majority of all casted votes during an extraordinary general assembly evoked specifically for this cause.
- 7 The decisions of the general assembly are documented in the minutes thereof.

The executive board

Article 14

- 1 The executive board is the executive body of the association. It is composed of at least three members and includes one president, one vice-president and one treasurer.
- 2 If possible, the president and/or the vice-president need to have been members of the board in a previous mandate.
- 3 The members of the executive board are elected for a one-year term by all members of the association.

Article 15

The executive board:

- a) manages the association;
- b) executes the decisions of the general assembly;
- c) directs, coordinates and represents the association;
- d) seeks the interests of the association;
- e) is in charge of the assets and the budget, holds the accounts, and establishes the accountancy and the annual balance of accounts;
- f) initiates and supervises the activity groups;
- g) engages the association; and
- g) reports its activities to the general assembly.

Article 16

The collective signature from the president or from the vice-president and any second member of the executive board is binding for the association.

Article 17

- 1 The executive board assembles upon convocation by the president as often as current affairs require. An executive board meeting is also invoked by demand of a third or more of its members.
- 2 The executive board decisions can only be validated if the majority of its members, including the president or the vice-president, are present.
- 3 The executive board approves its decisions by an absolute majority from its present members. In case of a draw, the vote of the president is determinant.
- 4 In case of an emergency, and if none of its members shows any opposition, the executive board can take decisions by a circulation procedure.
- 5 Decisions of the executive board are recorded in the minutes of the meeting.

The auditor of accounts

Article 18

- 1 Each year, the general assembly elects two auditors of accounts and one deputy. They are in charge of providing a report on the accounts they are presented with.
- 2 At any time, the auditors can request a presentation of the accounts and of the transaction records, and check the balance. They can call for an extraordinary general assembly.

Title VI
Dissolution

Article 19

In case of the dissolution of the association, the mandate of liquidation lies with the current executive board. Disposable assets are to be attributed entirely to another students association recognised by EPFL.

Title VII
Final clauses

Article 20

The current statutes are made available on the website of the association.

The statutes herein were adopted by the general assembly of April 17th 2015, at EPFL, Lausanne.

On behalf of ADSV, 4th of May 2015

The president
Priscilla Briquez

The vice-president
Nathalie Brandenburg

The treasurer
Tanja Hausherr