

**PolyDoc General Assembly
N°3, December 4th 2019, 18:00
By Nicholas Morgan**

Members present: (cf. Annexe 1)

1. Welcome+Agenda

Gael Lederrey performed the introduction and explained the agenda for the evening. He is filling in for Sarah (President) and Louis (Vice-President), both of whom could not be present.

2. Reports of activities 2018-2019

The goals of the PolyDoc association was explained: developing a PhD community, offering a frame of cooperation and communicating important information.

He thanked EDOC and EPFL Sion for the funding.

- **Apéros**
Gael spoke about the aperos, being one of the main activities where PhDs can meet together, both socially and for informative purposes. The different aperos and the events that were co-organized with it were detailed both in Lausanne and also the most recent ones organized in Sion. He also thanked all those who helped to make the aperos successful and mentioned the new organization in EPFL Valais.
- **Vivapoly**
The events organized in Vivapoly (sale of crepes bretonnes) resulted in around 350 CHF in profit. It was good fun with a lot of customers.
- **PhD representation**
The main activities were to coordinate with PhD student representatives to exchange information. No joint stances were requested this year. PolyDoc coordinated to keep all new representatives included in relevant groups.

Gael introduced Sli.do (the online voting platform) and performed a test vote to ensure everyone could use it properly.

Do you understand how to use sli.do?

0 1 3

Yes, it's so cool!



Yes, but it's boring.



No, but I do it on purpose



No, what is a browser?



3. Statutes approval

Every PhD-student can find the documents on PolyDoc's website: polydoc.epfl.ch

Gael proposed a change to the statutes specifying that the accounting year should be from December 1st to November 30th to ensure clearer accounting.

Acceptation of the status of the association

Vote: 16 are in favor, 0 abstention, 0 vote against

The status of the association are accepted

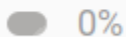
Do you accept this modification?

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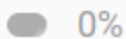
Yes



No



Abstention



4. Presentation of ongoing and future projects.

Maintaining one apero a month. PolyDoc would like to continue developing aperos in the antennas and may begin collaborating with the Postdoc association.

Collaboration with PhD representatives and Council/Assembly members will continue.

Organization of single events like hiking weekends in Switzerland, conferences/seminars (like TEDx), and game nights were proposed.
Any other ideas could be proposed by the members which Poldoc will help organize.

5. Presentation of the Balance Sheet 2018-2019

The balance sheet of 2019 was reported with final balance of 3248.74 CHF. Assests, Equities and Liabilities were detailed. Expenses and earnings were reported. Aperos were the largest expense. EDOC was the largest source of income, and money also came from Apero sponserings and vivapoly. In total we retain 930.90 CHF in 2019.

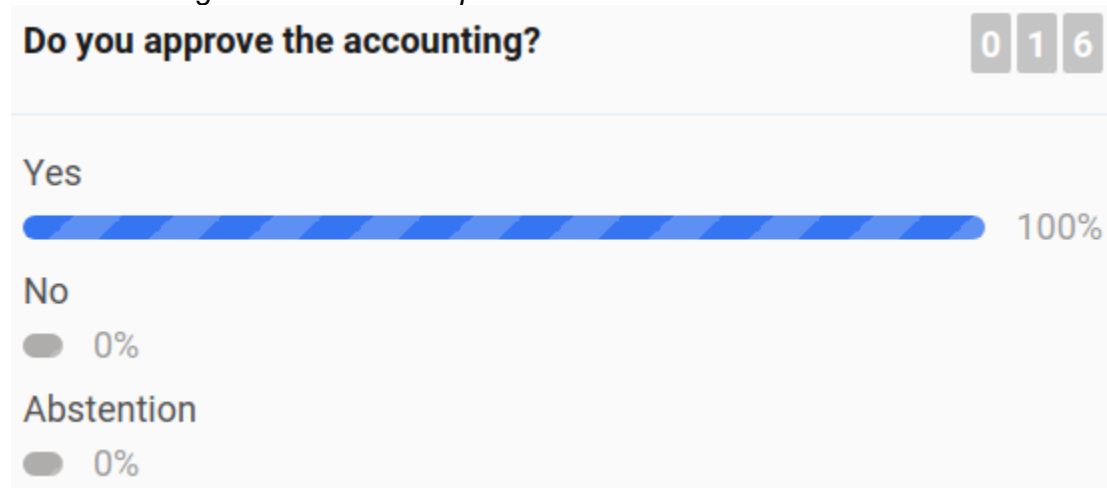
6. Reading of the auditors' report

Timo Rey and Carl Thomas Bormann completed a thorough audit of the accounting and supported the treasurer with preparing the balance sheet. All circumstances comply with the law and statutes and everything was confirmed by the auditor. There was a question about the administrative costs which was explained to be mostly bank fees. The accounting was approved with the following vote:

Acceptation of the accounting

Vote: 16 are in favor, 0 abstention, 0 vote against

The accounting 2018-2019 is accepted.



7. Discharge of the Previous Committee

The previous committee will be discharged if approved by the assembly. A question was asked about the purpose of voting on this, and the explanation was that this is a legal question relating to the possible use of lawsuits against individual committee members.

Acceptation to discharge the previous committee

Vote: 17 are in favor, 0 abstention, 0 vote against

The 2018-2019 committee are discharged

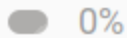
Do you accept to discharge the committee 2018-2019?

0 1 7

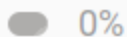
Yes



No



Abstention



8. Budget 2018-2019 approval

The general assembly was asked to approve the budget.

The account balance is kept to be used to account for any unforeseen or supplementary costs.

6000CHF is set aside for aperos, 500 CHF to sponsor other miscellaneous events, administrative and transportation fees should stay the same. We plan to break even at VivaPoly and spending on the committee will depend on if anything is earned at VivaPoly. We will ask for the same amount of funding from EDOC as last year (6400 CHF). PolyDoc plans for a loss of around 300 CHF in 2020, being made up for by the retained money from previous years.

No questions were asked by the assembly.

Acceptation of the 2019-2020 budget

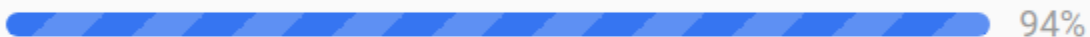
Vote: 15 are in favor, 1 abstention, 0 vote against

The budget 2019-2020 is accepted

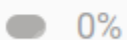
Do you accept the 2020 budget?

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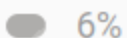
Yes



No



Abstention



9. Committee election

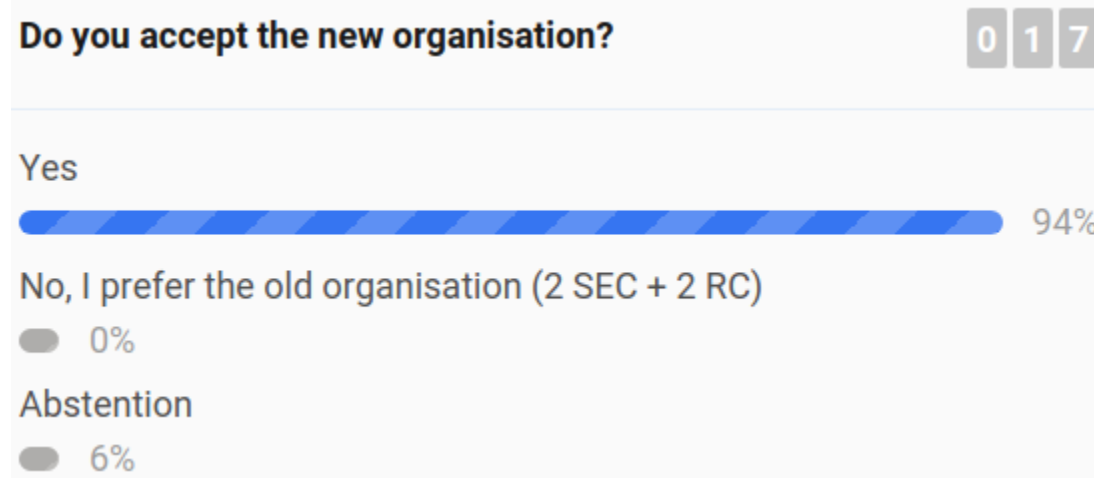
The 2018-2019 Treasurer thanks PolyDoc's committee for all the work they have accomplished.

The new committee was proposed to have a new structure including 3 social events coordinators and 1 representative coordinator.

Acceptation of the new committee structure

Vote: 16 are in favor, 1 abstention, 0 vote against

The new committee structure is accepted



The Committee is elected for one year by the members present at the General Assembly. Each position is described then the candidates present themselves. The voting process was explained. The website sli.do was used for anonymous voting.

a. President

The President is informed on all projects and the important discussions happening in the representation branch. The President approves the communications of the association, can speak on the name of PolyDoc and represent the association financially.

Candidate: Nicholas Morgan

Nick has been attending PolyDoc events since he was a master student. Involved in the committee for the past year as communication coordinator, learned a lot and excited to continue in a more important role.

Vote: - 82% are in favor among 17votes

- 18% abstention

Nicholas is elected President

President (1x)

0 1 7

Abstention

18%

None of them

0%

Nicholas Morgan

82%

b. Vice-president

The Vice-president assists the President in his or her task and can replace the President when needed.

Candidate: Margaux Voumard

4th year student, previous representative coordinator, experience in the committee and also as a PhD representative

Vote: - 88% are in favor among 17 votes
- 6% abstention

Margaux is elected Vice-President

Vice-President (1x)

0 1 6

Abstention

6%

None of them

6%

Margaux Voumard

88%

c. Treasurer

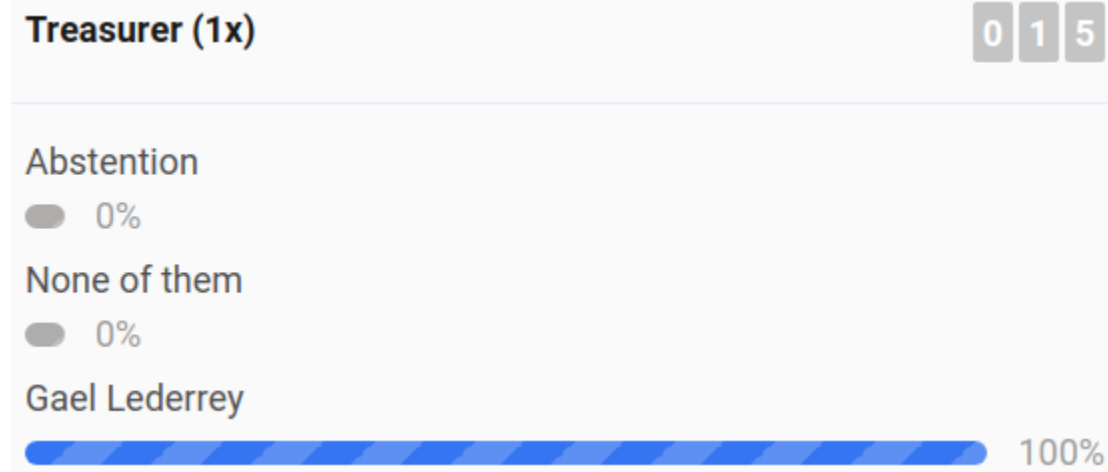
The Treasurer has to manage the bank account, control the budget of the association and can represent the association financially. Treasurer has to be aware of all the necessary incomes and outcomes budget operations of the association and decide with the President the financial support of projects.

Candidate: Gael Lederrey

Has been a member of the committee for 2 years, enjoys helping the PhD community and has learned a lot from his previous experience, especially as treasurer the past year.

Vote: - 100% are in favor with 15 votes

- 0% abstention
Gael is elected Treasurer



d. Representation Coordinator

The representation coordinators are responsible to keep a communication network between all PhD representation groups (PhD-student Representatives in EDOC, School Assembly, Faculties, Sections, ...).

Candidates: Carl Thomas Bormann

Last year's auditor. Representative on the SB council and participates in the Slack channel.

Vote: - 80% are in favor among 15 votes
- 20% abstention

Carl Thomas is elected Representation Coordinator



e. Social Events Coordinators

Logistical in nature. Organizing different events (mostly aperos) and coordinating with other organizations to enhance the aperos.

Candidates: Annie Guillaume and Lucas Güniat

Annie is in her first year and keen to get more involved. Lucas was Communications Coordinator last year and looks forward to using his knowledge gained to coordinate social events.

Vote: - 92% are in favor of Annie among 13 votes
- 100% are in favor of Lucas among 13 votes
Annie and Lucas are elected Social Events Coordinators

Social Events Coordinators (3x)

0 1 3

Abstention

0%

None of them

0%

Annie Guillaume

92%

Lucas Guniat

100%

f. Communications Coordinators

The Communications positions are responsible for maintaining the website, keeping in touch with the Facebook page and writing the emails to the PhD students.

Candidates: Guillaume Broggi

Was in last years committee, looks forward to improving PhD social lives. He will be abroad for 3 months next year, so he has chosen this position because he can manage it remotely. He is also in charge of communication for another organization.

Vote: - 100% are in favor among 13votes
- 0% abstention

Guillaume Broggi is elected Communications Coordinator

Communication (x2)

0 1 3

Abstention

0%

None of them

0%

Guillaume Broggi

100%

10. Election Auditors

The auditors are responsible to check the budget of the association. It would involve someone who is not in the committee who would check if the finances are in order or not. Two external auditors are required. Carl Thomas explained that the auditing is mostly just checking balance sheets and ensuring totals are correct. The tricky part is accounting near the end of the fiscal year.

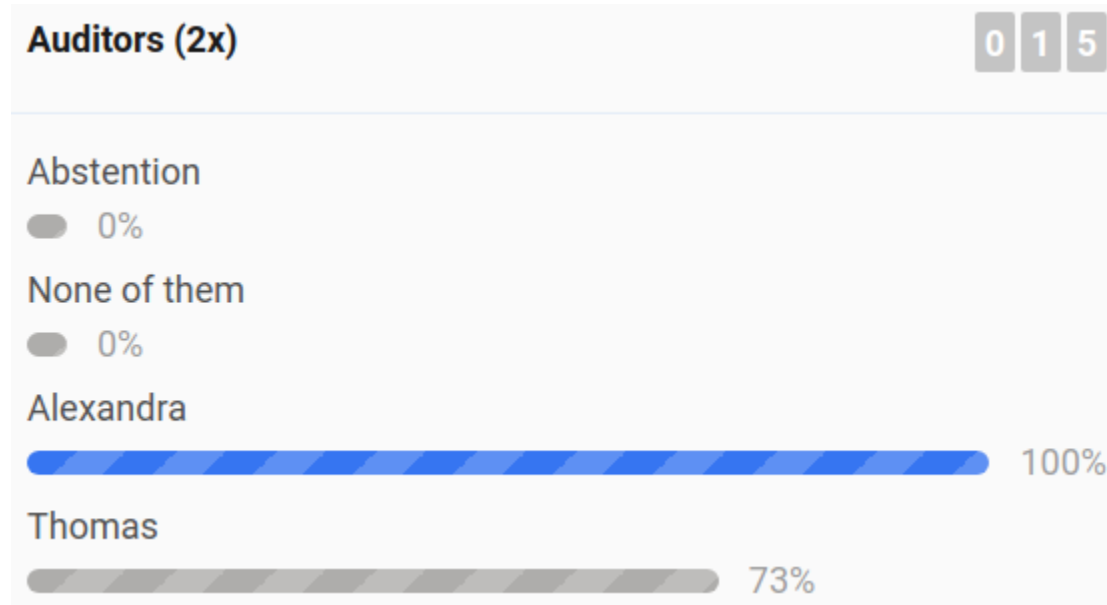
Candidate: Alexandra - member of ADSV among other associations. Happy to help.

Thomas - New member, interested in easing into involvement in the association

Vote: - 100% are in favor of Alexandra among 15 votes

- 73% are in favor of Thomas among 15 votes

Alexandra and Thomas are elected as the Auditors



The general assembly was asked for other questions, if any. None were asked.

The general assembly closes at 19:06 with aperitif organized by PolyDoc