

**PolyDoc General Assembly
N°1, October 9th 2017, 19:40
Par Arnaud Gelb**

Members present: (cf. Annexe 1)

1. Welcome

Introduction of Sarah van Rooij and Louis Martin-Monier who will chair the presentation of this PhD-students association project.

The idea initiated a year ago by Sarah is to create a structure to centralize and diffuse important information for PhD-students but also to gather the PhD-students community with social events.

The role of the association is not to represent PhD-students but to collaborate without interfering with the existing groups and association at EPFL (PhD-students representatives in the different doctoral program, ACIDE, ...).

Only PhD-students can be members of PolyDoc and been a member doesn't require a membership fee. Funding will com from the Doctoral School (EDOC) and benefit generated during Vivapoly and Balélec. Members are belonging to the mailing list members_polydoc@groupes.epfl.ch used to distribute a newsletter and announce future events.

Each member has one vote at the General Assembly, decisions will be voted with the absolute majority of expressed votes in the first round and the plurality of votes in the second round.

2. Statutes approval

The document presenting the status of PolyDoc have already been approved by the juridic service of EPFL. Every PhD-students received the document by e-mail on the 19/09/17.

Acceptation of the status of the association

Vote: 64 are in favor, x abstention, 2 vote against

The status of the association are accepted

3. Choice of the association's name

Following a survey sent to all the PhD-students on the 10/04/17 different proposition of names for the association have been suggested.

Vote: - PolyDoc 35 are in favor

- e-PhD 9 are in favor

- PolyPH 6 are in favor

- ADOC 16 are in favor

- x abstention

The chosen name for the association is PolyDoc

4. Committee election

The Committee is elected for one year by the members present at the General Assembly. Each position is described then the candidate present themselves.

a. President

The President is informed on all projects and the important discussions happening in the representation branch. The President approve the communications of the association, can speak on the name of PolyDoc and represent the association financially.

Candidate: Sarah van Rooij

Sarah would like to continue this project and commit herself to the PhD-students community.

She would like to support different social and scientific event to gather PhD-students.

Vote: - Sarah van Rooij 57 are in favor
- x abstention

Sarah van Rooij is elected President

b. Vice-president

The Vice-president assist the President in her task and can replace the President when needed.

Candidate: Louis Martin-Monier

Louis is excited by the possibilities of the association in term of events and collaborations. He would like especially to support 2 projects: A sport tournament and a welcome event for the new PhD to complement the action of EDOC during the welcome Session for the new PhD-students.

Vote: - Louis Martin-Monier 60 are in favor
- x abstention

Louis Martin-Monier is elected Vice-President

c. Treasurer

The Treasurer has to manage the bank account, control the budget of the association and can represent the association financially. Treasurer has to be aware of all the necessary incomes and outcomes budget operations of the association and decide with the President the financial support of projects.

Candidate: Xiaoyu Dai

She describe herself as serious with principles of sound financial management. She is at the moment involved in the Chinese association of EPFL.

Candidate: Gael Lederrey

As an EPFL student in bachelor and master he already gained experience in various position in association's committees.

Vote: - Xiaoyu Dai 37 are in favor
- Gael Lederrey 27 are in favor
- x abstention

Xiaoyu Dai is elected Treasurer

d. Secretary

The Secretary is in charge of communicating all important decisions and events to the PhD community with the newsletter and on the website

Candidate: Gael Lederrey

He declares that he would have been more confident with a Secretary rather as Treasurer position.

Vote: - Gael Lederrey 59 are in favor
- x abstention

Gael Lederrey is elected Secretary

e. Webmaster

The Webmaster is in charge of the architecture of the website and is in close contact with the Secretary to maintain the content up to date.

Candidate: Amer Chamseddine

He belongs to the doctoral program in computer and communication sciences and ensure that he knows about websites.

Vote: - Amer Chamseddine 59 are in favor
- x abstention

Amer Chamseddine is elected Webmaster

f. External Relations Manager

The external relations manager collaborate with other associations on and outside the campus and make sure that the association doesn't overlap with events or services offered by other group or associations.

Candidate: Mia Primorac

She emphasis that communication is important of her and the connections which she has on the campus will help her to fulfill her role as an External Relations Manager.

Vote: - Mia Primorac 59 are in favor
- x abstention

Mia Primorac is elected External Relations Manager

g. Internal Relations Manager

The internal relations manager is responsible to organize meeting and maintain a communication network between all PhD representation groups (PhD-student Representatives in EDOC, School Assembly, Faculties, Sections, ...).

Candidate: Igor Krawczuk

He express his interest to meet and get to know the PhD-students involved in the different representation groups.

Candidate: Giuseppe Peronato

At the moment he his the only PhD-student in the School Assembly of EPFL and would like to become the Internal Relations Manager to improve the representation of the PhD-students' interest to the school board. A recent example concern the working group to optimizing the management of teaching participation of the PhD-students.

Vote: - Igor Krawczuk 10 are in favor
- Giuseppe Peronato 58 are in favor
- x abstention

Giuseppe Peronato is elected Internal Relations Manager

5. Ongoing projects

Louis Martin-Monier reviews the ideas of future projects

- Social event (Summer barbecue, welcome party,...)
- Sport competition
- Buddy program (get around Lausanne,...)
- PhD corner at "Forum EPFL" to welcome companies specifically interested in recruiting PhD students
- Scientific writing workshop to complement the offer of the Language center
- "Research Gate" for EPFL PhD-students to search PhD-students by competences and promote the collaboration across the school

Sarah van Rooij adds that everyone, independently of the time that can be devoted, can join and suggest projects.

6. Budget approval

Income: Funding by EDOC (1600 CHF), Balélec+Vivapoly (2500 CHF)

Expenses: General Assembly (500 CHF), Social event (1000 CHF), Commission e.g.

Scientific event (600 CHF), Events e.g. Balélec+Vivapoly (2000 CHF)

Some concerns are raised regarding the funding available. The justification given is that the association is just starting and this a prediction, according to the activity of the association more funding will be requested.

Approval of the budget

Vote: 37 are in favor, x abstention, 5 vote against
The budget is approved

7. Election Auditors

The auditors are responsible to check the budget of the association.

Candidate: Cyril Picard

He's been in the committee of an association outside EPFL for 10 years and since a year in the President position.

Candidate: Guillaume Jeanmonod

He's mention his interest in the Auditor position and his interest for numbers

Candidate: Julien Rechenmann

He has already been Auditor for another association and would like to propose his service to PolyDoc.

Vote: - Cyril Picard 26 are in favor
- Guillaume Jeanmonod 5 are in favor
- Julien Rechenmann 24 are in favor
- x abstention

Cyril Picard is elected as the first Auditor

Vote: - Guillaume Jeanmonod 11 are in favor
- Julien Rechenmann 40 are in favor
- x abstention

Julien Rechenmann is elected as the second Auditor

The general assembly closes at 20:20 with aperitif organized by Frederike Dümbgen