

Procedure for the reappointment of School Deans and of College Directors

The following procedure should take no longer than 3 months.

1. At the latest by the end of the 3rd year of their mandate, and at the request of the Vice President for Academic Affairs, the incumbent Dean/Director provides in a document of no more than 5 pages a self-assessment of their current term of office, together with their objectives for a further term.
2. The EPFL President, on the proposal of the Vice President for Academic Affairs, appoints an evaluation committee (hereinafter referred to as “the commission”) comprising:
 - 4 members of the School/College in question, nominated by the School/College council and representing the 4 bodies;
 - 8 professors from the School/College, namely 2 PATT, 2 PA, 2 PO, an institute director and a section director.
3. The Vice President for Academic Affairs submits the Dean/Director candidate’s document to the commission which, within 2 months,
 - interviews the candidate,
 - collects the opinions and comments of the members of the School/College,
 - provides the Vice President for Academic Affairs with written recommendations.
4. No more than 10 days after receiving the commission’s recommendations, the Vice President for Academic Affairs interviews the Dean/Director candidate and then submits recommendations to the EPFL President.
5. The EPFL President informs the Dean/Director candidate of their decision.
6. Should the decision be to not reappoint the Dean/Director for a further term, then the appropriate procedure for the appointment of a new Dean/Director is followed.