**Session of the EPFL Direction**

Excerpt of the Minutes

Lausanne, <date>

# Appointment of <Member’s name> as EPFL representative on the Board of Trustees of the <Foundation’s name> Foundation

In accordance with the Directive on the Rules Applicable to EPFL Employees Serving as EPFL Representatives on a Foundation Board, LEX 1.11.1 of 1st October 2015, status as at 25th January 2021, the nomination of EPFL employees to serve as representatives on a Foundation Board must be accepted by the EPFL Direction.

The EPFL Direction hereby decides:

1. To appoint <Member’s name>, <position>, subject to conditional approval by the Board of Trustees of the <Foundation’s name> Foundation, to serve as part of the aforementioned Board as EPFL representative, with effect from the day of acceptance from the Board of Trustees of the <Foundation’s name> Foundation.
2. <Member’s name> shall comply with Directive 1.11.1 applicable to EPFL employees serving as EPFL representatives on a Foundation Board dated 01.10.2015, status as at 25.02.2021.
3. To transmit for execution to Tristan Maillard, EPFL Secretary General, for the updating of the register of EPFL Representatives.
4. To transmit for execution to the Board of Trustees of the < Foundation’s name> Foundation for inclusion in the agenda of the next meeting of the Board of Trustees of the < Foundation’s name> Foundation.
5. To transmit for information to the EPFL Direction and to <Member’s name>.

 Certified True Extract

 Tristan Maillard

 EPFL Secretary General