

The Direction of the Ecole polytechnique fédérale de Lausanne hereby adopts the following:

Article 1 Organisational measures

¹ Collective emails are exclusively an internal management information tool. They allow specific groups of addressees to be contacted regarding subjects that concern them professionally.

² Such emails are on no account a debating platform; they essentially convey facts offering clear and concise information to the persons concerned.

³ All information, in accordance with current policy, must be sent in French and English.

⁴ Any requests for the diffusion of information to a collective list may be subject to moderation (see attached list).

⁵ The role of moderators is to authorise the diffusion of messages in accordance with paragraphs 1, 2, 3 and 7. When in doubt, the Director of Legal Affairs will be consulted.

⁶ Representatives of groups and of the EPFL Assembly (AE) may use collective emails solely to send information directly related to a consultation.

⁷ All persons or bodies who use collective emails e.g. unions, recognised partners or presidents of associations and foundations undertake to comply with principles 1 and 2 above (differentiation between information and opinion, abstention from personal attacks) whenever they use EPFL electronic means to send information to their members.

⁸ For information, debates and exchanges of opinion are possible in blogs and the EPFL internal newsletter.

⁹ Any generation or use of lists of collective messages intended to circumvent the present measures will be considered as an abusive use of the EPFL electronic infrastructure, in accordance with LEX 6.1.4.

¹⁰ Any complaints regarding the abusive use of collective messages are to be sent to the Director of Legal Affairs, who will take appropriate measures as justified by the situation.

Article 2 Entry into force

¹ The present directive entered into force on 18th October 2018 (version 1.0) and was revised on 15th March 2021 (version 2.1).

On behalf of the EPFL Direction:

President:
Martin Vetterli

Director of Legal Affairs:
Françoise Chardonnens

Annex

- 1) List of persons exempt from moderation.
- 2) Moderators of lists considered 'sensitive'.
- 3) Obligation for units to appoint moderators (2 per list) for distribution lists of over 200 addressees, failing which the messages will be blocked.

List of persons or adresses@epfl.ch exempt from moderation:

For:

personnel.epfl@epfl.ch

Martin Vetterli
Helene Füger
Claudia Noth
dii-e@epfl.ch
dii-intendance@epfl.ch
parking@epfl.ch
pcc@epfl.ch
securite@epfl.ch
dsps@epfl.ch

For:

etudiants.epfl@epfl.ch

Martin Vetterli
Laurent Ramelet
Antoine Bianchi
Pierre Dillenbourg
Kathryn Hess
securite@epfl.ch
pcc@epfl.ch

Moderators for “sensitive” distribution lists

The main moderator (highlighted in yellow) is the first to receive the request for diffusion. If he/she does not reply to this request within 2 hours, the request will be sent to the other moderators.

Distribution lists	Moderators							
accreditation.epfl@epfl.ch	David Gozel	Yves Junod						
assistants.epfl@epfl.ch	Juliane Kuntschen	Jeroen van Hunen	Luisa Lambertini	Pierre-André Besse				
corps-administratif-technique.epfl@epfl.ch	Jacqueline Morard	Sabrina Wuilleret	Françoise Chardonnens	Frédéric Rauss	Tristan Maillard			
corps-enseignant.epfl@epfl.ch	Aleksandra Radenovic	Sabrina Wuilleret	Françoise Chardonnens	Frédéric Rauss	Tristan Maillard			
corps-etudiant.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
	Françoise Chardonnens	Frédéric Rauss	Tristan Maillard	Nicolò Ferrari	Sabrina Wuilleret			
corps-intermediaire.epfl@epfl.ch	Fabio Zuliani	Sabrina Wuilleret	Françoise Chardonnens	Frédéric Rauss	Tristan Maillard			
corps-professoral.epfl@epfl.ch	Hassan Roger Sadeghi	Nathalie Boder	Maryline Studer	Vittoria Belmondo	Françoise Chardonnens	Frédéric Rauss	Tristan Maillard	
diplomants-phd.epfl@epfl.ch	Juliane Kuntschen	Jeroen van Hunen	Luisa Lambertini	Pierre-André Besse				
diplomes-phd.epfl@epfl.ch	Juliane Kuntschen	Jeroen van Hunen	Luisa Lambertini	Pierre-André Besse	Jeroen Van Hunen			
diplomes.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
directeurs-these.epfl@epfl.ch	Juliane Kuntschen	Jeroen Van Hunen	Luisa Lambertini					
doctorants.epfl@epfl.ch	Juliane Kuntschen	Jeroen Van Hunen	Luisa Lambertini					
enseignants.epfl@epfl.ch	Isabelle Cahour	Pierre-André Besse	Albertine Kolendowska	Daniel Chuard				
etudiants-ba1.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-ba2.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-ba3.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-ba4.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-ba5.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-ba6.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-cycle-bachelor.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-e.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-h.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-ma1.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-ma2.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-ma3.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-ma4.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-projet-master-automne.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants-projet-master-printemps.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
etudiants.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse				
magistrale.epfl@epfl.ch	Albertine Kolendowska	Daniel Chuard	Isabelle Cahour	Pierre-André Besse	Maureen Décosterd			
mer.epfl@epfl.ch	Hassan Roger Sadeghi	Nathalie Boder	Maryline Studer	Vittoria Belmondo				
personnel-scientifique.epfl@epfl.ch	Fabio Zuliani	Sabrina Wuilleret	research@epfl.ch					
personnel.epfl@epfl.ch	Suzanne Setz	Frédéric Rauss	Corinne Feuz	Emmanuel Barraud	Adrián Entenza			
postdocs.epfl@epfl.ch	Fabio Zuliani	Sabrina Wuilleret	research@epfl.ch					
postgraduates.epfl@epfl.ch	Juliane Kuntschen	Jeroen van Hunen	Luisa Lambertini	Pierre-André Besse				
professeurs-assistants-tenure-track.epfl@epfl.ch	Hassan Roger Sadeghi	Nathalie Boder	Maryline Studer	Vittoria Belmondo				
professeurs-assistants.epfl@epfl.ch	Hassan Roger Sadeghi	Nathalie Boder	Maryline Studer	Vittoria Belmondo				
professeurs-associés.epfl@epfl.ch	Hassan Roger Sadeghi	Nathalie Boder	Maryline Studer	Vittoria Belmondo				
professeurs-boursiers.epfl@epfl.ch	Hassan Roger Sadeghi	Nathalie Boder	Maryline Studer	Vittoria Belmondo				
professeurs-ordinaires.epfl@epfl.ch	Hassan Roger Sadeghi	Nathalie Boder	Maryline Studer	Vittoria Belmondo				
professeurs-titulaires.epfl@epfl.ch	Hassan Roger Sadeghi	Nathalie Boder	Maryline Studer	Vittoria Belmondo				
professeurs.epfl@epfl.ch	Hassan Roger Sadeghi	Nathalie Boder	Maryline Studer	Vittoria Belmondo				
respinfo.epfl@epfl.ch	Rafael Corvalan	Frédéric Rauss						
responsables-laboratoire.epfl@epfl.ch	Frédéric Rauss	Suzanne Setz						
responsables.epfl@epfl.ch	Frédéric Rauss	Suzanne Setz	Corinne Feuz	Emmanuel Barraud	Adrián Entenza			